

AGENDA

ORDINARY COUNCIL MEETING

An Ordinary Meeting of the Shire of Halls Creek will be held at **4.30pm on Thursday 25th July 2024** in the Council Chambers, 7 Thomas Street Halls Creek.

Susan Leonard
Chief Executive Officer
19th July 2024

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Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire welcomes your questions and will continue to set aside a period of 'Public Question Time' to enable a member of the public to put questions to the Council. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

PRESENTING TO COUNCIL

Organisation and members of the public have the opportunity to present to Council at the Ordinary Council Meeting, however an application form must be completed, and the presentation must comply within the Shire Presentation guidelines. Application form and guidelines are available on the Shire website.

2024 COUNCIL MEETING DATES

The following Council Meeting dates and times have been resolved by Council.

15 August 2024	Council Chamber, Halls Creek	4.30pm
19 September 2024	Council Chamber, Halls Creek	4.30pm
17 October 2024	Council Chamber, Halls Creek	4.30pm
14 November 2024	Council Chamber, Halls Creek	4.30pm
19 December 2024	Council Chamber, Halls Creek	4.30pm

Notes for Elected Members

DECLARATIONS OF INTEREST

Section 5.65 and 5.70 of the Local Government Act 1995 requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision-making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Halls Creek expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.

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ORDINARY MEETING OF COUNCIL

AGENDA

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The meeting was opened at ____ by President Malcom Edwards.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Halls Creek for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within the minutes of this meeting.

2. RECORD OF ATTENDANCE/ LEAVE OF ABSENCE (PREVIOUSLY APPROVED)/ APOLOGIES/ LATE ARRIVALS

2.1 Attendance

President	Cr Malcolm Edwards
Deputy President	Cr Patricia McKay
Councillors	Cr Virginia O'Neil
	Cr Bonnie Edwards
	Cr Chris Loessl
	Cr Rosemary Stretch
	Cr Raymond Simpson

Chief Executive Officer	Susan Leonard
Director Health & Regulatory Services	Musa Mono
Director Youth & Community Development	Margaret Glass
Executive Manager Finance & Support Services	Muhammad Siddique
Executive Manager Infrastructure Services	Les Vidovich
Executive Assistant (Online)	Dianne Hayes

Moore Australia Consultants

2.2 Leave of Absence (previously approved)

Nil.

2.3 Apologies

Nil.

2.4 Late Arrivals

2.5 Declaration of Interests

Councillor/Staff Member	Item No.	Interest	Comments
Nil			

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Nil.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Ordinary Council Meeting held 25 June 2024.

Officer's Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held 25 June 2024 as a true and accurate record.

Note: The minutes of the Council meeting listed above is provided under separate cover via www.hallscreek.wa.gov.au

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

There were no items for this section at the time of preparing the agenda.

9.1.1 Council to Rescind Resolution 2022/145 in relation to Policy A20 Employee Incentives

ITEM NUMBER:	9.1.1
REPORTING OFFICER:	Sue Leonard, Chief Executive Officer
SENIOR OFFICER	Sue Leonard, Chief Executive Officer
MEETING DATE:	25 July 2024
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 For Council to consider the rationale presented within this report and to rescind Policy A20 Employee Incentives from the Policy Manual. .

2.0 Background

2.1 At the Ordinary Council Meeting held 17 December 2022 a report was presented for the consideration and adoption of a new policy outlining a range of employee incentive measures.

2.2 The purpose of that policy was to formalise the circumstances under which employee incentives were to be issued to staff to ensure transparency and accountability of those incentives to be provided.

2.3 The incentive measures were as follows:

- Commissions: in retail arms of the Shire, such as the Post Office, sales of retail products generate commissions payable annually to employees.
- Training: for roles requiring specific training and upskilling, the Shire will invest in this and pay the full amount if the employee is retained for 12 months or more.
- Study assistance: as outlined in Policy HR15 incentives and payments exist for education and study.
- Performance based incentives: circumstances where employees performance is shown to bring the Shire measurable good will, financial benefit, and improve the standing of the Shire a performance bonus may be payable.

2.4 An assessment of this policy (A20) was undertaken against the *Local Government Act 1995*, the Local Government Regulations, and the operation of local governments in the not-for-profit space.

3.0 Comments

3.1 While there is no explicit section contained within the *Local Government Act 1995* or Local Government Regulations for consideration and issuing of employee incentives, the assessment undertaken revealed that there is

poor rationale for the issuing of these incentives, particularly those of the financial nature.

- 3.2 It is the Officer's understanding that while not unheard of, the issuing of financial based incentives is extremely rare in the local government arena.
- 3.3 Local government authorities operate in a not-for-profit space, with the intention to provide services to the community in the most cost-effective way. The issuing of financial based incentives is not congruent with this ethos.
- 3.4 Staff salaries and wages are considered on (at least) an annual basis to ensure wages are paid in consideration of the relevant award, and that all allowances are taken into careful consideration. In many circumstances, staff are paid well above Award rates as a measure of retention and reward of service.
- 3.5 The issuing of employee incentives has the potential to create inequality across the Shire staff, which may lead to negative consequences.

4.0 Statutory Environment

4.1 Local Government Act 1995

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.9 Capacity for effective governance is established, maintained and enhanced.

5.3 Strategy:

Civic - 4.1.3 Council decisions are consistent, reliable and transparent

6.0 Policy Implications

6.1 If the Officer's recommendation is adopted, Policy A20 Employee Incentives will be removed from the Policy Manual.

7.0 Financial Implications

7.1 Nil.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact (2) If the Policy is not rescinded the Shire may retain a policy that presents limited applicability in the workplace and creates uncertainty around its application.		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Adoption of the Officer's Recommendation to avoid the risk.

9.0 Officer Recommendation

That Council:

- 1. RESCIND Policy A20 Employee Incentives**
- 2. DIRECT the CEO to remove the Policy from the Shire's Policy Manual.**

VOTING REQUIREMENT: Absolute Majority

A20 EMPLOYEE INCENTIVES

Administration

PREAMBLE

The purpose of this Policy is to formalise the circumstances under which employee incentives are issued to ensure transparency and accountability of those which are provided.

OBJECTIVE

Across the Shire there are several circumstances where employee incentives are afforded to employees. The purpose of employee incentives is to reward performance of employees within roles, to support the retention of performing employees, and to incentivise employees to perform above and beyond within their roles for the benefit of the Shire.

To ensure transparency and accountability of employee incentives, the following circumstances are considered to be employee incentives:

- Commissions: in retail arms of the Shire, such as the Post Office, sales of retail products generate commissions payable annually to employees.
- Training: for roles requiring specific training and upskilling, the Shire will invest in this and pay the full amount if the employee is retained for 12 months or more.
- Study assistance: as outlined in Policy HR15 incentives and payments exist for education and study.
- Performance based incentives: circumstances where employees performance is shown to bring the Shire measurable good will, financial benefit, and improve the standing of the Shire a performance bonus may be payable.

PRACTICE

At the discretion of the Chief Executive Officer, the above four circumstances warrant a reason to provide the described employee incentives. In the case of the study assistance, Policy HR15 must be followed with the appropriate paperwork submitted. In the case of the Chief Executive Officer receiving the incentive, this will be at the discretion of the Shire President.

DELEGATION: Chief Executive Officer

HEAD OF POWER: *Local Government Act 1995*

Policy Number	A20 previously A 21
Policy Section	Administration
Responsible Department	Executive Office
Adoption Resolution Number	2022/145
Adoption Date	17 December 2022
Review Date & Resolution	27 July 2023 (Resolution no. 2023/___)

9.1.2 Shire of Halls Creek Policy Improvement Plan - Adoption

ITEM NUMBER:	9.1.2
REPORTING OFFICER:	Sue Leonard, Chief Executive Officer
SENIOR OFFICER	Sue Leonard, Chief Executive Officer
MEETING DATE:	25 July 2024
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 For Council to consider and adopt the appended Shire of Halls Creek Policy Improvement Plan (appendix 1) as a means of guiding the review, update, and development of policies for the Shire of Halls Creek over the next two years.

2.0 Background

- 2.1 The Policy Improvement Plan (Plan) represents a critical step in ensuring the Council's policies remain effective, relevant, and aligned with its strategic goals. It is necessary to review the policies regularly to capture legislative changes, organisational changes, and/or changes of the positions of the elected members.
- 2.2 This Plan is designed to guide the update, review, and development of new policies over the next two years. The first year will be dedicated to the review of all Council policies, and the second year will be dedicated to the development of new policies that have been identified as required.
- 2.3 The Council's policies direct and control the Shire's operations, providing the framework for decision-making, resource allocation, and service delivery. As the community evolves and new challenges emerge, it is imperative that our policies adapt accordingly.
- 2.4 The current policies, having been modified and updated over time, have become fragmented, with outdated policies lacking consistency and clarity. These issues reduce efficiency, create confusion for the community, and potentially lead to inconsistent implementation.
- 2.5 The absence of a structured approach to policy development has resulted in ad-hoc responses to emerging issues, rather than proactive policy development. This Plan aims to address these challenges by establishing a consistent and transparent framework for policy management.
- 2.6 The Plan will ensure a systematic review of existing policies, promoting alignment with the Council's strategic objectives. The Plan will also introduce a streamlined process for developing new policies, incorporating community engagement and stakeholder consultation to ensure inclusivity and relevance.
- 2.7 The Plan will strengthen the Council's capacity to respond effectively to future challenges, enhance service delivery, and ensure accountability to the community.

- 2.8 As shown in the appended Policy Improvement Plan, the review of policies is staggered over the first year, which will see 50 policies reviewed. In the second year, an estimated 12 policies will be developed.

3.0 Comments

- 3.1 This Plan will give each directorate the overarching structure and timeline to perform the reviews. While this is a large body of work, this will ensure that within one year the Policy Manual will be current, effective, clear and concise.

4.0 Statutory Environment

4.1 *Local Government Act 1995*

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.9 Capacity for effective governance is established, maintained and enhanced

5.3 Strategy:

Civic - 4.1.3 Council decisions are consistent, reliable and transparent

6.0 Policy Implications

- 6.1 All reviewed policies will be provided back to Council for adoption and inclusion in the Policy Manual.

7.0 Financial Implications

- 7.1 Nil.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact (4) If the policies are not reviewed to reflect legislative changes, organisational changes, and Council changes, there is a risk that the Shire operations may be unclear and inconsistent.		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	
Low Risk	
a risk / activity with a score of 2 or less	N/A
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	specific control measure(s) and management responsibility assigned to manage the risk within risk criteria
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Adoption of the Officer's Recommendation to avoid the risk.

9.0 Officer Recommendation

That Council:

ENDORSES the Policy Improvement Plan as included in Appendix 9.1.2A.

VOTING REQUIREMENT: Simple Majority

Appendix:

9.1.2A - Policy Improvement Plan



Shire of Halls Creek Policy Improvement Plan

Policy Number	Policy Title	Action	Notes	Policy Owner	Completion Date	Priority
A1A	Code of Conduct for Council Members, Committee members and Candidates	1. Mainly grammatical	<ul style="list-style-type: none"> Current Policy meet the needs of the Shire and elected members Review within 12 months to correct grammatical issues and improve readability 	CEO	31 July 2025	Low
A1B	Employee Code of Conduct	2. Address inconsistencies in Policy as per tracked changes 3. CEO to develop Code of Conduct to clearly articulate how employees conduct themselves while working for or representing the Shire of Halls Creek	<ul style="list-style-type: none"> CEO maintains gift register Further work required in the development of the code of conduct and will include consultation with staff to increase their understanding and buy in 	CEO	December 2024	Medium
A2	Customer Service Charter	1. A policy and handbook exist. 2. Review the Customer Service Handbook to ensure it is reflective of the policy and Commonwealth/State strategic directions with regard client focused delivery	<ul style="list-style-type: none"> Prior to the review, have customer facing staff members contribute to the updates and changes. 	EMCS	31 July 2025	Low

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A3	Aboriginal Employment	<ol style="list-style-type: none"> 1. Policy is clunky and not politically correct in relation to terminology. 2. Page 37 of the policy indices that a mentoring program for Aboriginal employees needs to be established. 3. Requirement for biennial report to Council 	<ul style="list-style-type: none"> • Confirm that the mentoring program is in place or in development. • Has a report been submitted since this policy was established? • Identification of risk to the organisation using incorrect terminology • Is there a template available. • Who is the owner of this report? 	CEO	31 October 2025	Medium
A6	Complaint handling	<ol style="list-style-type: none"> 1. A fairly robust complaints management policy though dense in information. 2. Review against Australian Standards on complaints handling, Fair Work and Ombudsman approach to complaints handling 	<ul style="list-style-type: none"> • Some flow charts and tables might break up the information • Where is the complaints register? • Do procedures exist to provide guidance as per page 44 	CEO	31 December 2024	Medium
A7	Disability Access and Inclusion	<ol style="list-style-type: none"> 1. Review language used for people with disability, ie people living with disability, people living with varied abilities 	<ul style="list-style-type: none"> • Consider creating accompanying procedure for the handling of the reporting component 	CEO	31 January 2025	Low
A8	Legal Advice, representation and Cost reimbursement	<ol style="list-style-type: none"> 1. To what extent does this need to link with complaints management 2. Given that we have engaged a legal firm, are there changes required to this policy 	<ul style="list-style-type: none"> • Assessment required for currency and relevance in light of the new contract. • Consider creating accompanying 	CEO	28 February 2025	Low

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		3. What should an assessment look like in relation to determining at what point legal advice is required?	procedure to address the engagement of legal services in the future.			
A9	Liquor Control	1. Review policy against potential changes to liquor act and District liquor restrictions		CEO	30 June 2025	Low
A10	Native Title	1. Confirm if policy is up to date in terms of the claims and approach to finalizing. Also review how native title will need to be considered in land development		DHRS/CEO	30 June 2025	Low
A11	Procurement of Goods and Services	1. This is a comprehensive policy. Some components may be better in a procurement framework. 2. Review to confirm requirement for procurement strategy and procurement plan, tender documentation, applications, tender assessment templates and contract management plan.	<ul style="list-style-type: none"> Assessment required to determine whether additional procedures are required to support the procurement space. 	EMCS	28 February 2025	Medium
A12	Procurement – regional price preference	1. Review to determine currency		EMCS	30 April 2025	Low
A13	Primary and Secondary Documents	1. This policy has not been updated since 2019/2020. It needs a review but also consideration to its existence given the requirements of the organisation. A governance framework would better articulate all documentation required for effective direction and control.	<ul style="list-style-type: none"> Multiple documents contained within this policy do not exist Greater investigation required to ensure this Policy is correct 	CEO	31 March 2025	Medium
A14	Public Interest Disclosure	1. Review to determine currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to 	CEO	31 July 2025	Low

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			demonstrate best practice in approaching this policy.			
A15	Records Management	1. A comprehensive policy but needs review to determine currency given addition of legislation to protect privacy	<ul style="list-style-type: none"> Engagement suggested to occur with the Records Manager in the requirement to implement new changes. 	EMCS	30 June 2025	Low
A16	Refreshments	1. Review to determine currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	EMCS/CEO	31 May 2025	Low
A17	Risk Management	1. A Risk Management Framework is required which clearly articulates risk culture, risk categories, risk appetite, risk tolerance, risk assessment, risk management, risk treatment and reporting risk	<ul style="list-style-type: none"> Investigation into new systems that are available for the capture, recording, and management of reported risks. 	CEO	30 September 2024	Medium
A18	Indigenous Business Agenda	1. Review to determine currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	EMCS	31 May 2025	Low
A19	Staff Housing	<ol style="list-style-type: none"> Review to determine currency Update rental agreement template Confirm existence of tenant handbook Establish housing maintenance schedule 	<ul style="list-style-type: none"> Articulation on allocation of resources to this function within the Shire. Consideration of development of 	EMIS	31 January 2025	Medium

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		5. Develop Housing Strategy	accompanying procedures to support the Policy.			
A20	Employee Incentives	1. Rescind policy	<ul style="list-style-type: none"> Proposed to be removed from the Policy Manual 	CEO	25 July 2024	High
F1	Corporate Credit Cards-Use	1. Review to determine currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	EMCS	31 May 2025	Low
F2	Fees and Charges-Discounts	1. Review to determine currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	EMCS	31 May 2025	Low
F3	Financial Investments	1. Review to determine currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	EMCS	31 May 2025	Low
F4	Rates – Procedure for unpaid rates	1. Review to determine currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	EMCS	30 April 2025	Low
F5	Write offs	1. Review to determine currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to 	EMCS	30 April 2025	Low

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			demonstrate best practice in approaching this policy.			
F6	Donations Concessions Grants	1. Review to determine currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	EMCS/CEO	30 April 2025	Low
G1	Council Member Induction	1. Review against recent amendment to LGA 1995 and reform agenda	<ul style="list-style-type: none"> Consider implementation of a training schedule for the communication of changes to elected members. Establish statutory reporting schedule 	CEO	31 January 2025	Low
G2	Council Member Initiated Request	1. Review against recent amendment to LGA 1995 and reform agenda	<ul style="list-style-type: none"> Consider implementation of a training schedule for the communication of changes to elected members. 	CEO	31 January 2025	Low
G3	Council Member Training and Development	1. Review against recent amendment to LGA 1995 and reform agenda	<ul style="list-style-type: none"> Consider implementation of a training schedule for the communication of changes to elected members. 	CEO	31 January 2025	Low
G4	Council Member – Provision of Support	1. Review against recent amendment to LGA 1995 and reform agenda	<ul style="list-style-type: none"> Consider implementation of a training schedule for the communication of 	CEO	31 March 2025	Low

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			changes to elected members.			
G5	Council Meetings – Visitors, Delegations and Petitions	1. Review against recent amendment to LGA 1995 and reform agenda	<ul style="list-style-type: none"> Consider implementation of a training schedule for the communication of changes to elected members. 	CEO	31 March 2025	Low
G6	Council Meetings – Public Question Time	1. Review against recent amendment to LGA 1995 and reform agenda	<ul style="list-style-type: none"> Consider implementation of a training schedule for the communication of changes to elected members. 	CEO	31 March 2025	Low
G7	Recognition Awards and Honorary Shire Freeman Status	1. Review against recent amendment to LGA 1995 and reform agenda	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	CEO	30 June 2025	Low
G8	Regional Cooperation and Services	1. Review to determine currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	CEO	30 June 2025	Low
HR1	OSH	<ol style="list-style-type: none"> A review of Shire OSH requirements under the WHS Act 2020 is critical. Engage LGIS to conduct an assessment of OSH, develop WHS Transition Plan and support Shire with development of policies required to ensure safety of staff, 	<ul style="list-style-type: none"> Liaise with LGIS to ensure Policy updates are best practice and meet statutory requirements. 	CEO/HR	30 September 2024	High

Agenda for the Ordinary Meeting of Council held 25 July 2024

		council, contractors, stakeholders and community members participating in Shire facilities and programs				
HR2	Equal Opportunity and harassment	1. This policy needs to be aligned with new anti discrimination and sexual harassment law	<ul style="list-style-type: none"> • Liaise with LGIS/legal services to ensure Policy updates are best practice and meet statutory requirements. 	CEO/HR	31 October 2024	Medium
HR3	CEO – HR Management	1. Review against recent LGA amendments	<ul style="list-style-type: none"> • Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	CEO/HR	31 December 2024	Medium
HR4	CEO – Recruitment, performance and termination	1. Review against recent LGA amendments	<ul style="list-style-type: none"> • Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	CEO/HR	31 December 2024	Medium
HR5	CEO – Leave applications and approvals	1. Review for currency	<ul style="list-style-type: none"> • Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	CEO	30 November 2024	Medium
HR6	Acting CEO	1. Review for currency	<ul style="list-style-type: none"> • Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	CEO	30 November 2024	Medium

Agenda for the Ordinary Meeting of Council held 25 July 2024

HR7	Relocation expenses	1. Review for currency and align to contracts	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	CEO/HR	31 May 2025	Low
HR8	Superannuation	1. Review for currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	EMCS	31 May 2025	Low
HR9	Termination payments	1. Review for currency and align to contracts	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	EMCS	31 May 2025	Low
HR10	Appointments authorized officers by CEO	1. Review for currency and align to contracts	<ul style="list-style-type: none"> Numerous roles have changed and needs to be updated to reflect new structure 	CEO	31 August 2024	High
HR11	Common Benefits for Permanent Employees	1. Review for currency and align to contracts	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	HR	31 October 2024	Medium
HR12	Smoke Free – Shire workplaces and buildings	1. Review for currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best 	HR	31 May 2025	Low

Agenda for the Ordinary Meeting of Council held 25 July 2024

			practice in approaching this policy.			
HR13	Vehicle – Private use	1. Review for currency and align to contracts	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	EMIS	31 January 2025	Low
RS1	Building Permit Applications	1. Review for currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	DHRS	31 March 2025	Low
RS2	Cat ownership limit	1. Review for currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	DHRS	31 March 2025	Low
RS3	Dog Control- Attacks	1. Review for currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	DHRS	31 March 2025	Low
RS4	Dog Ownership	1. Review for currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	DHRS	30 April 2025	Low

Agenda for the Ordinary Meeting of Council held 25 July 2024

RS5	Bushfire Prohibited/restricted burning periods	1. Review for currency	<ul style="list-style-type: none"> Assess against other Local Government Policy frameworks to demonstrate best practice in approaching this policy. 	DHRS	30 April 2025	Low
Additional Policies						
IS1	Infrastructure – Strategic Asset Plan	1. To be developed		EMIS	31 August 2025	Medium
IS2	Asset Disposal Plan	1. To be developed		EMIS	31 August 2025	Medium
IS3	Asset Management Framework	1. To be developed		EMIS	30 September 2025	Medium
Governance	Compliance Management	1. To be developed		CEO	31 October 2025	Medium
Governance	Engaging with the Media	1. To be developed		CEO	31 October 2025	Medium
RS6	Planning approvals and VGR Policy	1. To be developed		DHRS	31 August 2025	Medium
RS7	Pool management	1. To be developed		DYCD	31 August 2025	Medium
	Duty of Care to Minors	1. To be developed		DYCD	30 September 2025	Medium
	Child Safety	1. To be developed		DCYD	30 September 2025	Medium
Governance	Emergency Management	1. To be developed		EMCS	30 September 2025	Medium
Governance	Communication and Engagement Framework	<ol style="list-style-type: none"> Development underway. Community consultation required. Final Council endorsement required. 		CEO	31 August 2024	High

9.2 HEALTH & REGULATORY SERVICES

9.2.1 Application - Planning Approval – Construction of Dialysis Clinic and Staff Houses in Balgo Community

ITEM NUMBER:	9.2.1
REPORTING OFFICER:	Musa Mono, Director Health & Regulatory Services
SENIOR OFFICER	Susan Leonard, Chief Executive Officer
MEETING DATE:	25 July 2024
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 For Council to consider a planning application for the construction of a 4 chair Dialysis clinic at 172 Kaaku Close and 2 x 2 bedroomed staff houses for the clinic at 11 and 12 Station Circuit, Balgo Community.

2.0 Background

2.1 Both 172 Kaaku Close, 11 and 12 Station Circuit are all located in Lot 21 P219593, Reserve 46573, which is under the management of the Aboriginal Lands Trust. The management order contains condition with power to lease for any term not exceeding 99 years. (Appendix 9.2.1A).

2.2 The Lease and Sub-Lease documents between Wirrimanu Aboriginal Corporation, the main lease holder, and Western Desert (Purple House) were lodged at Landgate on 6 February 2024. An email from the Department of Planning Lands and Heritage to the CEO at Wirrimanu advises that the documents will be registered against the Crown Land Titles and the 'Duplicate' copies of the Lease and Sub-Lease sent to the Wirrimanu Aboriginal Corporation.

3.0 Comments

Description of proposal

- 3.1 The applicant seeks approval to,
- construct a 4 chair Renal Dialysis Clinic at 172 Kaaku Close. (see appendix 2 – building plans) The clinic also consists of a nurses station, water treatment room, utility rooms, laundry, staff and patient/public toilet facilities, store rooms and a kitchenette.
 - Construct 2 by 2 bedroomed dwellings to provide staff accommodation for the dialysis clinic, at 11 and 12 Station Circuit. (See appendix 3 – building plans)

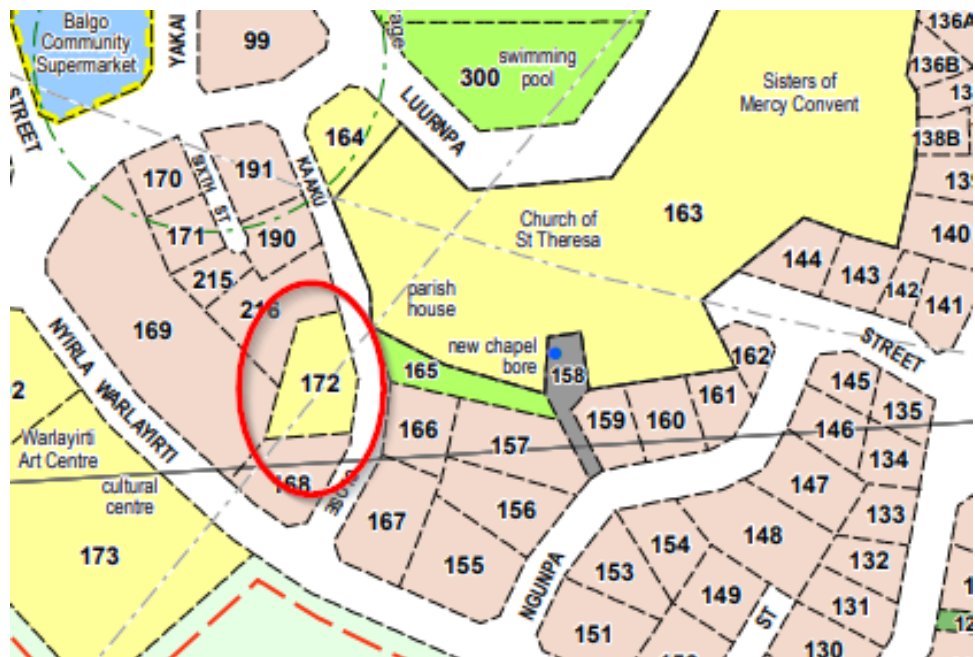
Planning framework

3.2 The subject site, Lot 21 on P219593, Reserve 46573, is zoned 'Settlement' under the Shire of Halls Creek Local Planning Scheme No. 2 (the Scheme).

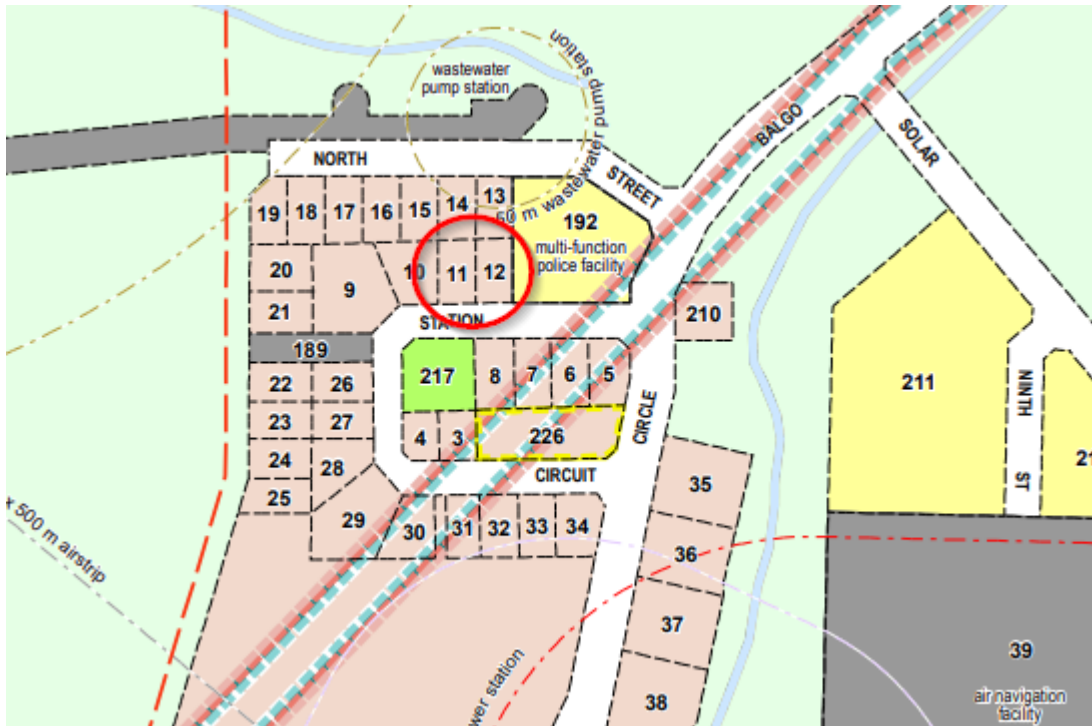
Pursuant to Clause 16 of the Scheme, the objectives of the Settlement zone are to plan for the orderly and proper development of existing and proposed Aboriginal settlements by:

- requiring the preparation and endorsement of a layout plan in accordance with *State Planning Policy 3.2 – Aboriginal Settlements* (SPP 3.2); and
- ensuring that development accords with a layout plan.

3.3 **172 Kaaku Close** – The clinic site is zoned 'Community' use according to the Balgo Layout Plan 3 – 2005 Amendment 11(2022), (Balgo LP3). The development of the clinic on this site accords with Balgo LP3 (See extract of the layout plan below).



Houses at 11 and 12 Station Circuit – are zoned 'Residential' under Balgo LP3. The development of dwelling for nursing staff therefore accords with Balgo LP3 (See extract of the layout plan below).



- 3.4 Balgo Community is in the Bushfire prone area according to the WA Bushfire prone areas map. A BAL Assessment conducted in accordance with AS3959 is required for any development in this Reserve.

Consultation

- 3.5 The applicant consulted and obtained letters of support and/or consent from;
- 3.5.1 Tjurabalan Native Title Land Aboriginal Corporation (RNTBC), dated 30 January 2023.
 - 3.5.2 Wirrimanu Aboriginal Corporation, dated 29 April 2021.
 - 3.5.3 The application was referred to the Wirrimanu Aboriginal Corporation on receipt. The Corporation sent a copy of the letter dated 29 April 2021 in response. (See appendix 4)

4.0 Statutory Environment

4.1 Planning and Development (Local Planning Schemes) Regulations 2015

Clause 67 of the deemed provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015* stipulates matters which are to be considered by a local government in considering a development application. These include, inter alia, consistency with the prevailing statutory framework as well as impacts on the amenity of the locality including local character. This proposed development is consistent with existing community facilities and residential development in the Community.

4.2 **Local Government Act 1995**

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 **Strategic Implications**

5.1 Objective:

1. Social: Vibrant and connected communities. We support cultural and language diversity.

5.2 Outcome:

Social - 1.6 To encourage and promote family responsibility

5.3 Strategy:

Social - 1.6.1 Support local community programs working with families

6.0 **Policy Implications**

Nil.

7.0 **Financial Implications**

Nil.

8.0 **Sustainability Implications**

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

In the Shire of Halls Creek Ordinary Council Meeting held on 18 June 2018, residents presented a petition requesting for the provision of renal dialysis services in Halls Creek to:

- Prevent family disruptions caused by separation when patient seek renal dialysis services
- reduce the social and emotional wellbeing adverse impacts of leaving country and not accessing support from family
- reduce adverse social impacts that result from families leaving country to follow patients seeking treatment in large urban centres.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact (refer Potential Risk Impact Guide)		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	
Low Risk	
a risk / activity with a score of 2 or less	N/A
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	Choose an item.
Risk Control Measure	

9.0 Officer Recommendation

<p>That Council:</p> <p>APPROVES the planning application for the construction of:</p> <ol style="list-style-type: none"> 1. A Dialysis Clinic at 172 Kaaku Close, Lot 21 on DP219593, and 2. 2 x 2 bedroomed dwellings at 11 and 12 Station Circuit, Lot 21 on DP219593: <p>Subject to the following conditions and advice notes;</p> <p>Conditions:</p> <ol style="list-style-type: none"> 1. A Bush Fire Attach Level Assessment must be submitted to the Shire of Halls Creek before building permit applications are processed. 2. Development must be carried out in compliance with the plans and documentation listed and endorsed with the Council’s stamp, except where amended by other conditions of this approval. 3. All car parking and associated vehicle access areas indicated on the approved plan shall be constructed, drained, sealed and marked in accordance with AS2890.1 prior to use, and thereafter maintained to the satisfaction of the Shire of Halls Creek.

Advice Notes:

- 4. All development must comply with the provisions of the Health Act and Regulations, the Building Code of Australia and all other relevant Acts, Regulations and Local Laws. This includes the provision of access and facilities for people with disabilities in accordance with the Building Code of Australia.**
- 5. The applicant is reminded of its obligation under the *Building Act 2011*.**

VOTING REQUIREMENT: Simple Majority

Appendix:

9.2.1A - Certificate of Title

9.2.1B - Proposed Renal Dialysis Clinic Architectural Plans

9.2.1C - Proposed Dwelling Architectural Plans

9.2.1D - Consultation – Support and Consent Letters

This section left blank intentionally

WESTERN



AUSTRALIA

REGISTER NUMBER 21/DP219593	
DUPLICATE EDITION N/A	DATE DUPLICATE ISSUED N/A

RECORD OF CERTIFICATE
OF
CROWN LAND TITLE

VOLUME **LR3081** FOLIO **361**

UNDER THE TRANSFER OF LAND ACT 1893
AND THE LAND ADMINISTRATION ACT 1997
NO DUPLICATE CREATED

The undermentioned land is Crown land in the name of the STATE OF WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES



LAND DESCRIPTION:

LOT 21 ON DEPOSITED PLAN 219593

STATUS ORDER AND PRIMARY INTEREST HOLDER:
(FIRST SCHEDULE)

STATUS ORDER/INTEREST: RESERVE UNDER MANAGEMENT ORDER

PRIMARY INTEREST HOLDER: ABORIGINAL LANDS TRUST OF 197 ST GEORGES TERRACE, PERTH
(XE H770828) REGISTERED 7/6/2001

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. H770827 RESERVE 46573 FOR THE PURPOSE OF USE AND BENEFIT OF ABORIGINAL INHABITANTS REGISTERED 7/6/2001.
H770828 MANAGEMENT ORDER. CONTAINS CONDITIONS TO BE OBSERVED. WITH POWER TO LEASE FOR ANY TERM NOT EXCEEDING 99 YEARS. REGISTERED 7/6/2001.
M051664 THE CORRECT ADDRESS OF THE PRIMARY INTEREST HOLDER IS NOW GROUND FLOOR, 151 ROYAL STREET, EAST PERTH. REGISTERED 19/9/2012.
2. M051664 LEASE TO WIRRIMANU ABORIGINAL CORPORATION OF PMB 7, HALLS CREEK EXPIRES: SEE LEASE. AS TO PORTION ONLY. REGISTERED 19/9/2012.
3. M346554 LEASE TO KIMBERLEY ABORIGINAL MEDICAL SERVICES COUNCIL INC OF LOT 640 DORA STREET, BROOME EXPIRES: SEE LEASE. AS TO PORTION ONLY. REGISTERED 19/7/2013.
N852369 TRANSFER OF LEASE M346554, LESSEE NOW KIMBERLEY ABORIGINAL MEDICAL SERVICES LIMITED OF 12 NAPIER TCE, BROOME WA 6725 REGISTERED 15/3/2018.
4. N065167 LEASE TO WIRRIMANU ABORIGINAL CORPORATION OF PMB 7 BALGO COMMUNITY HALLS CREEK EXPIRES: SEE LEASE. AS TO PORTION ONLY. REGISTERED 17/7/2015.
N302336 SUB-LEASE OF LEASE N065167 TO WIRRIMANU COMMUNITY STORE ABORIGINAL COPORATION OF PMB BALGO COMMUNITY, HALLS CREEK WA 6770 EXPIRES: SEE SUB LEASE. AS TO PORTION ONLY REGISTERED 15/4/2016.
N302337 MORTGAGE OF LEASE N302336 TO OUTBACK STORES PTY LTD REGISTERED 15/4/2016.

END OF PAGE 1 - CONTINUED OVER

REGISTER NUMBER: 21/DP219593

VOLUME/FOLIO: LR3081-361

PAGE 2

5. N696723 LEASE TO WIRRIMANU ABORIGINAL CORPORATION OF PMB 7 BALGO COMMUNITY HALLS CREEK WA 6770 EXPIRES: SEE LEASE. AS TO PORTION ONLY REGISTERED 15/8/2017.
6. N696726 LEASE TO WIRRIMANU ABORIGINAL CORPORATION OF PMB 7 BALGO COMMUNITY HALLS CREEK WA 6770 EXPIRES: SEE LEASE. AS TO PORTION ONLY REGISTERED 15/8/2017.
7. N696727 LEASE TO WIRRIMANU ABORIGINAL CORPORATION OF PMB 7 BALGO COMMUNITY HALLS CREEK WA 6770 EXPIRES: SEE LEASE. AS TO PORTION ONLY REGISTERED 15/8/2017.
8. N696732 LEASE TO WIRRIMANU ABORIGINAL CORPORATION OF PMB 7 BALGO COMMUNITY HALLS CREEK WA 6770 EXPIRES: SEE LEASE. AS TO PORTION ONLY REGISTERED 15/8/2017.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

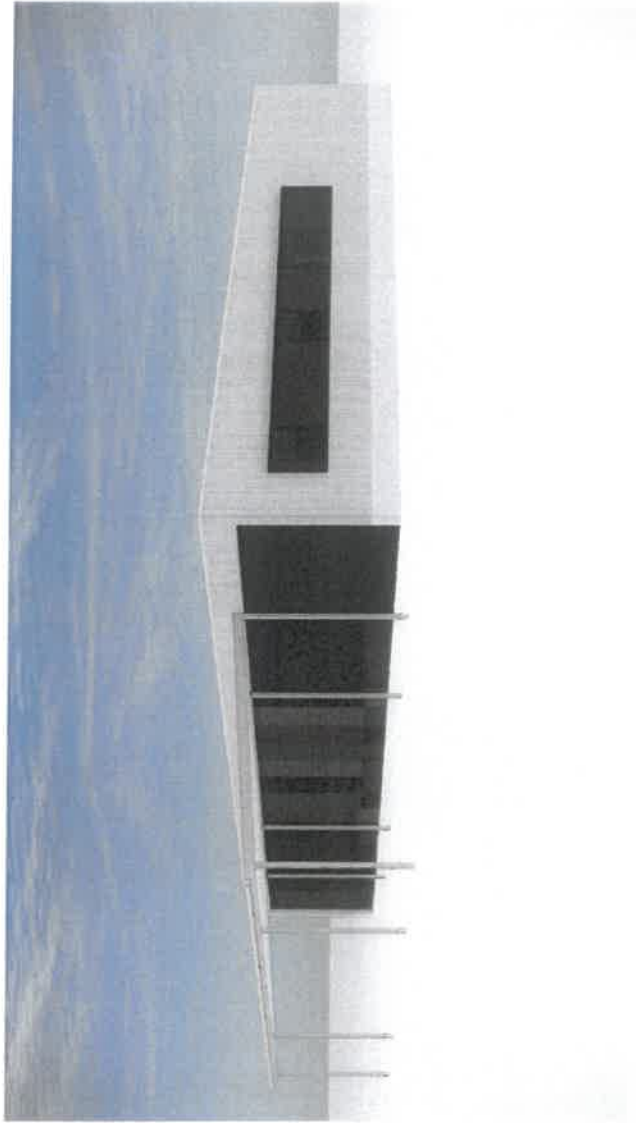
STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP219593
PREVIOUS TITLE: 1324-960
PROPERTY STREET ADDRESS: LOT 21 BALGO RD, TANAMI.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF HALLS CREEK
RESPONSIBLE AGENCY: DEPARTMENT OF PLANNING, LANDS AND HERITAGE (SALT)

- NOTE 1: A000001A CORRESPONDENCE FILE 02124-1938-04RO.
NOTE 2: LAND PARCEL IDENTIFIER OF BALWINA LOCATION 21 ON SUPERSEDED PAPER CERTIFICATE OF CROWN LAND TITLE CHANGED TO LOT 21 ON DEPOSITED PLAN 219593 ON 13-AUG-02 TO ENABLE ISSUE OF A DIGITAL CERTIFICATE OF TITLE.
NOTE 3: THE ABOVE NOTE MAY NOT BE SHOWN ON THE SUPERSEDED PAPER CERTIFICATE OF TITLE.

2268_Purple House - Balgo Clinic



DRAWING NUMBER	DRAWING NAME
DD0001	TITLE SHEET - CLINIC
DD0001	GENERAL NOTES
DD1001	SITE PLAN - CLINIC
AS0001	FLOOR PLAN - CLINIC FLOW PATHS
DD2101	FLOOR PLAN - CLINIC
DD2201	ROOF PLAN - CLINIC
DD2401	REFLECTED CEILING PLAN - CLINIC
DD3101	ELEVATIONS - CLINIC - SHEET 01
DD3102	ELEVATIONS - CLINIC - SHEET 02
DD3201	SECTIONS - CLINIC
DD4101	WALL TYPE SCHEDULE
DD5100	TYPICAL WALL FINISH HEIGHTS
DD5101	INTERNAL ELEVATIONS - CLINIC
DD5102	INTERNAL ELEVATIONS - CLINIC
DD5201	WET AREA INTERNAL ELEVATIONS - CLINIC
DD6101	PLAN DETAILS
DD6201	SECTION DETAILS - SHEET 01
DD7100	JOINERY NOTES
DD7101	JOINERY
DD7101	JOINERY
DD7102	JOINERY
DD7103	JOINERY
DD7104	JOINERY
DD7105	JOINERY
DD7106	JOINERY
DD7107	JOINERY
DD7108	JOINERY
DD7108	JOINERY
DD8101	WINDOW - DOOR SCHEDULE - CLINIC

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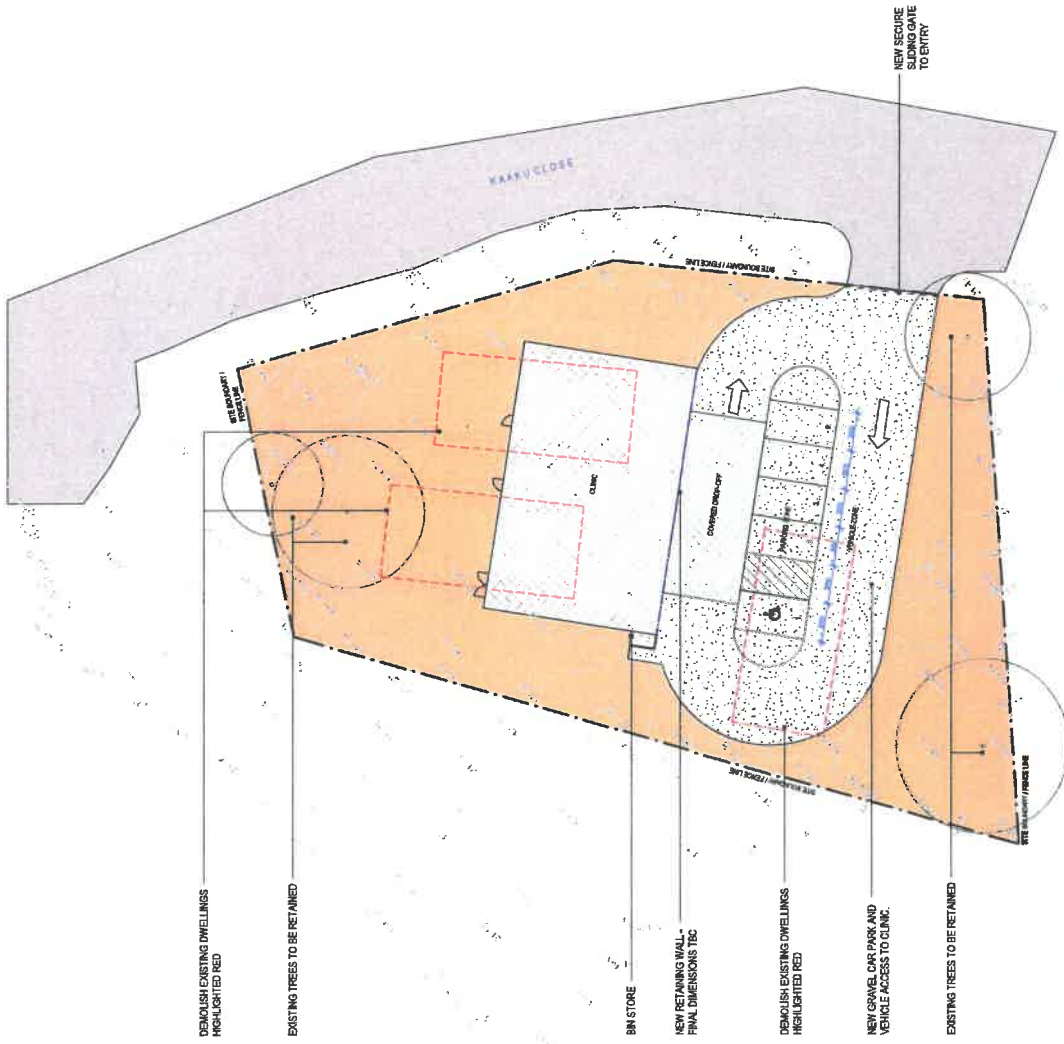
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 South Australia 5000
 (08) 7078 8110
info@da-studio.com.au
da-studio.com.au

REVISION DATE DRAWN BY CHECKED BY
 T1 08/02/2024 FOR REVIEW JM
 T2 14/02/2024 JM
 T3 12/02/2024 FOR REVIEW JM
 T8 24/05/2024 FOR APPROVAL JM

JOB 2208
 PROJECT PURPLE HOUSE - BALGO CLINIC
 ADDRESS Lot 172, Makin Drive
 Balgo, WA
 CLIENT PURPLE HOUSE

DRAWING TITLE SHEET - CLINIC

DD0001 T8
 FOR APPROVAL
 DATE 24/05/2024 SCALE SHEET A1



SITE PLAN - BALGO CLINIC
1:200

REVISION	DATE	DESCRIPTION	APPROVED	DRAWN	CHECKED	BY
T2	14/05/2024	FOR REVIEW	JM	JM		
T5	12/04/2024	FOR REVIEW	JM	JM		
T6	24/04/2024	FOR REFERENCE	JM	JM		
T8	24/05/2024	FOR APPROVAL	JM	JM		

JOB: 2208
PROJECT: PURPLEHOUSE - BALGO CLINIC
ADDRESS: Lot 172, Koolah Chase
Balgo, WA
CLIENT: PURPLEHOUSE
DRAWING: SITE PLAN - CLINIC



PROPOSED LOCATION OF CLINIC

LOCATION PLAN
1:200



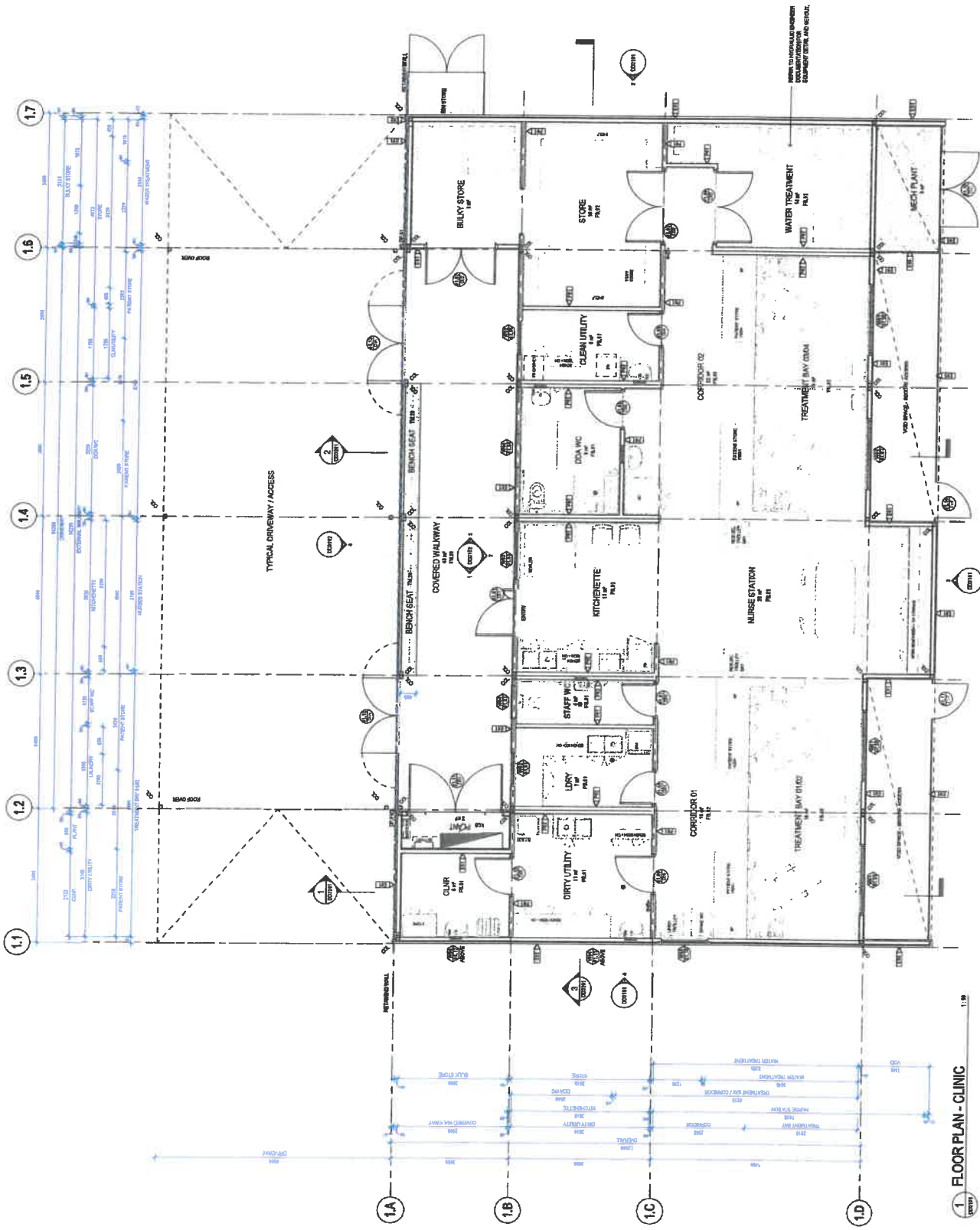
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- LEGEND
- BP - BONE PUMP
 - PW - FLOOR WASTE
 - FE - FIRE EXTINGUISHER (DRY)
 - HW - THERMOSTATIC HEATING VALVE
 - CR - CUPBOARD
 - FR - FROGE CABINET
 - FRC - FROGE RATED CABINET
 - WM - WASHING MACHINE

DD2101 T8
FOR APPROVAL

DATE 24/05/2024 SCALE 1:50 SHEET A1



JOB 2201
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ADDRESS: 100/101 Purple House Cluse, Dalrymple, QLD 4059
CLIENT: PURPLE HOUSE

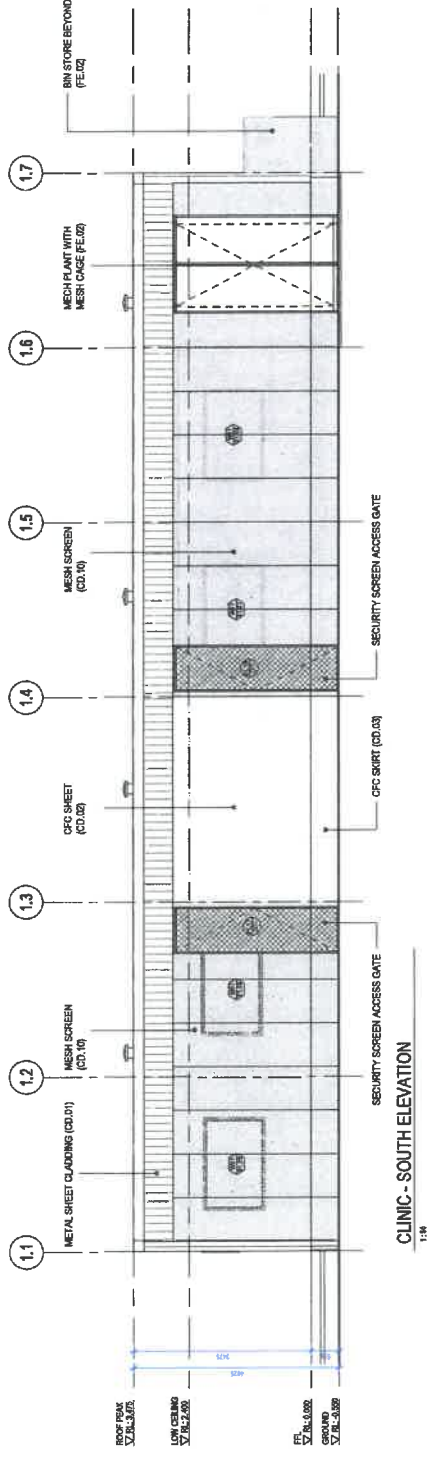
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T3 18/05/2024 FOR REVIEW - MINOR AMENDMENTS
T4 05/06/2024 FOR REVIEW
T5 12/06/2024 FOR REVIEW
T6 24/05/2024 FOR APPROVAL

APPROVED: [Signature]
DRAWN: JM CHECKED: BT

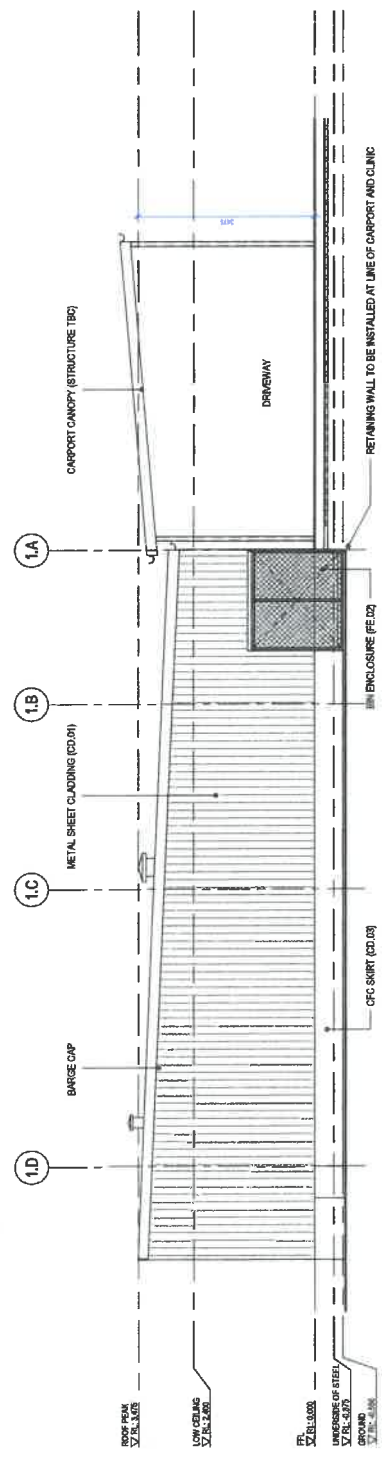
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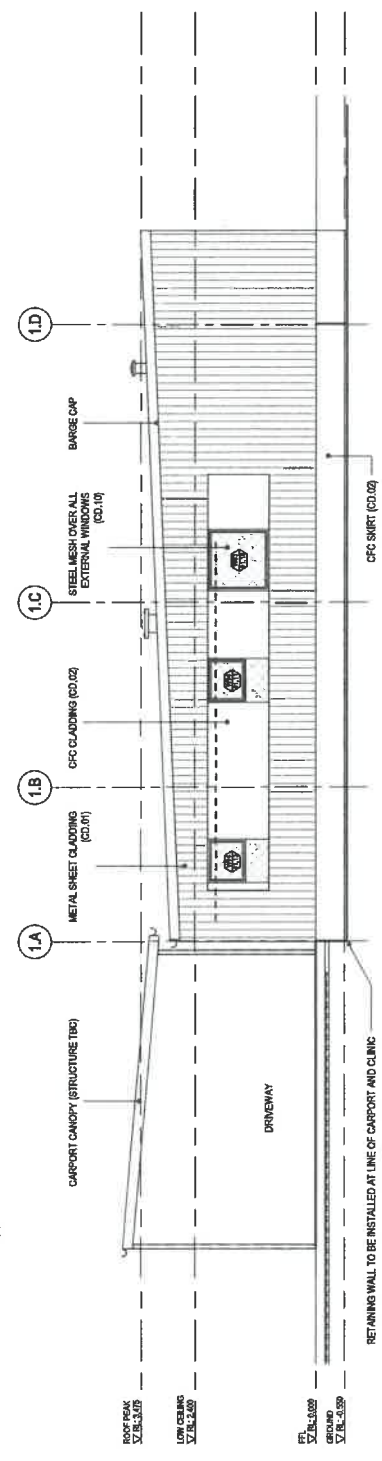
1 FLOOR PLAN - CLINIC



CLINIC - SOUTH ELEVATION
1:14



CLINIC - EAST ELEVATION
1:14



CLINIC - WEST ELEVATION
1:14



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REVISION	DATE	DESCRIPTION
T1	08/03/2024	FOR REVIEW
T2	14/03/2024	FOR REVIEW
T5	12/04/2024	FOR REVIEW
T8	24/05/2024	FOR APPROVAL

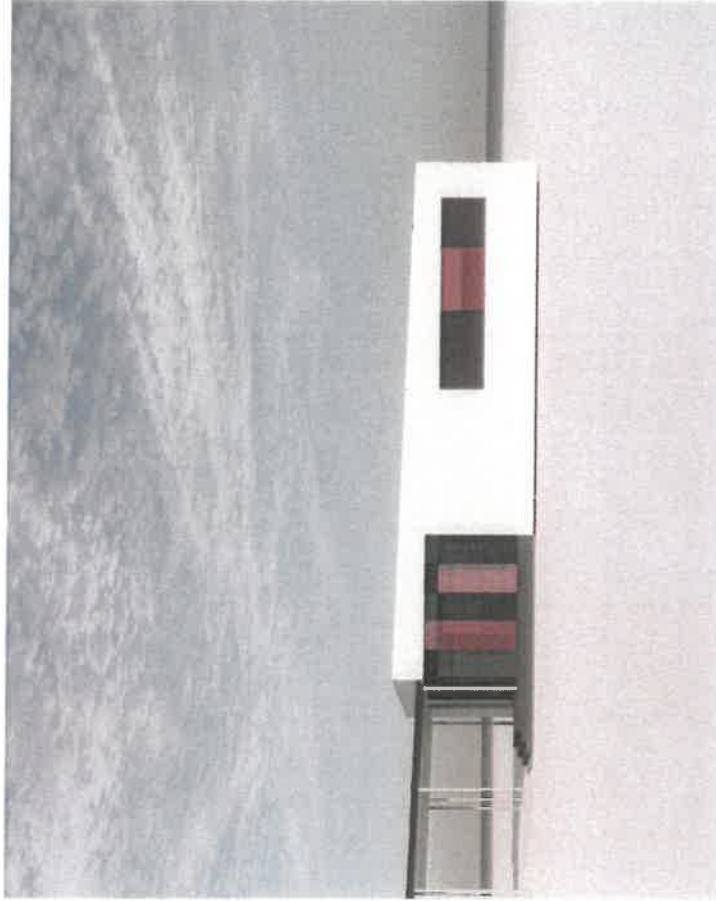
DESIGNED BY: JM
DRAWN BY: JM
CHECKED BY: ST

JOB NO: 228
PROJECT NAME: PURPLE HOUSE BALGOO CLINIC
ADDRESS: 141 FCTY, Koolah Close Balgoonah
CLIENT: PURPLE HOUSE

DRAWING ELEVATIONS - CLINIC - SHEET 01

2268_Purple House - Balgo Accommodation

DRAWING NUMBER	DRAWING NAME
DD1001	GENERAL NOTES
DD1002	SITE PLAN - ACCOMMODATION
DD2102	FLOOR PLAN - ACCOMMODATION
DD2202	ROOF PLAN - ACCOMMODATION
DD2402	REFLECTED CEILING PLAN - ACCOMMODATION
DD3103	ELEVATIONS - ACCOMMODATION
DD3202	SECTIONS - ACCOMMODATION
DD4101	WALL TYPE SCHEDULE
DD5100	TYPICAL WALL FIXTURE HEIGHTS
DD6103	INTERNAL ELEVATIONS - ACCOMMODATION
DD7100	JOINERY NOTES
DD7101	JOINERY
DD7110	JOINERY
DD7111	JOINERY
DD7112	JOINERY
DD7113	JOINERY
DD7114	JOINERY
DD7115	JOINERY
DD8102	WINDOW + DOOR SCHEDULE - ACCOMMODATION



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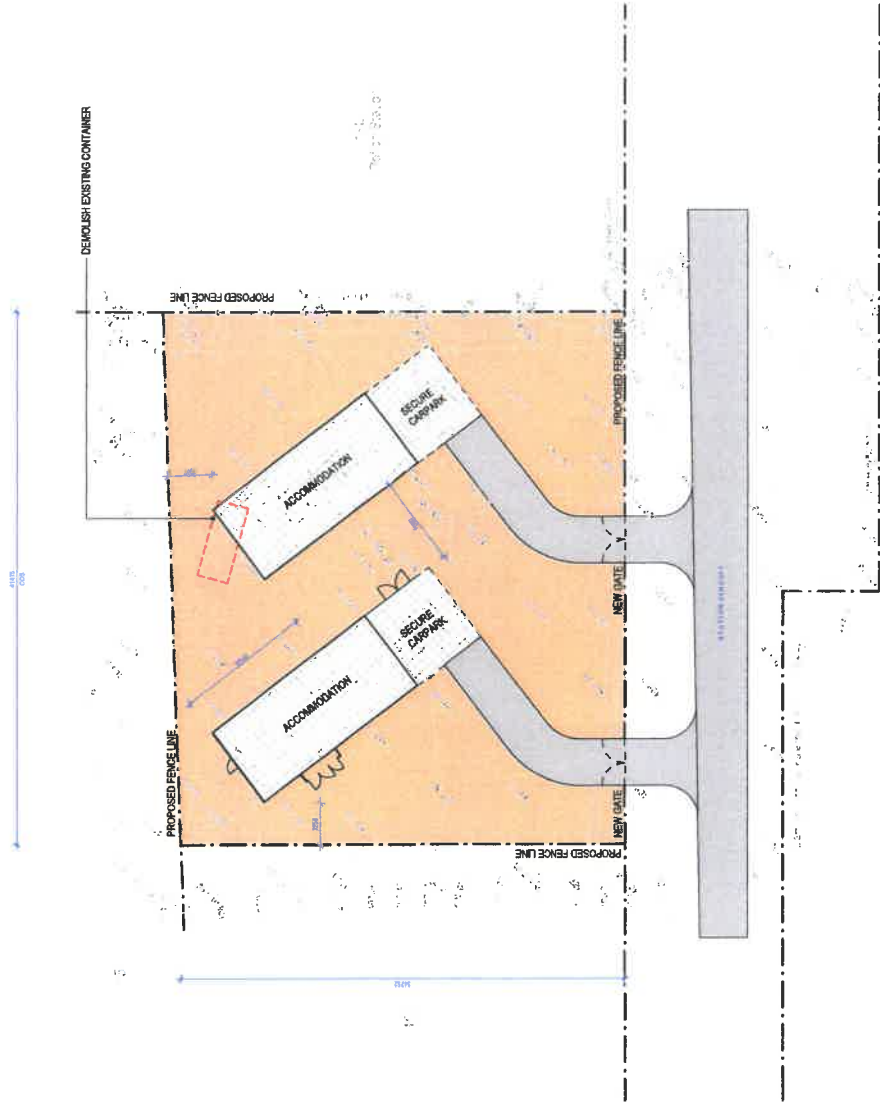
REVISION	DATE	DESCRIPTION
T1	08/03/2024	FOR REVIEW
T2	14/03/2024	FOR REVIEW
T5	19/04/2024	FOR REVIEW
T8	24/05/2024	FOR APPROVAL

APPROVED	DRAWN	CHECKED	BT
JM	JM	JM	JM
JM	JM	JM	JM
JM	JM	JM	JM

JOB: 2268
 PROJECT: PURPLE HOUSE - BALGO CLUB
 ADDRESS: Lot 172, Keala Close
 Balgo, WA
 CLIENT: PURPLE HOUSE

DRAWING TITLE SHEET - ACCOMMODATION

DD0002 T8
 FOR APPROVAL
 DATE: 24/05/2024
 SCALE:
 SHEET: A1



SITE PLAN - BALGO ACCOMMODATION
1:200



LOCATION PLAN
1:200

DRAWING SITE PLAN - ACCOMMODATION

JOB 2208
PROJECT PURPLE HOUSE - BALGO CLING
ADDRESS Lot 172, Mullen Street
Balgo, WA
CLIENT PURPLE HOUSE

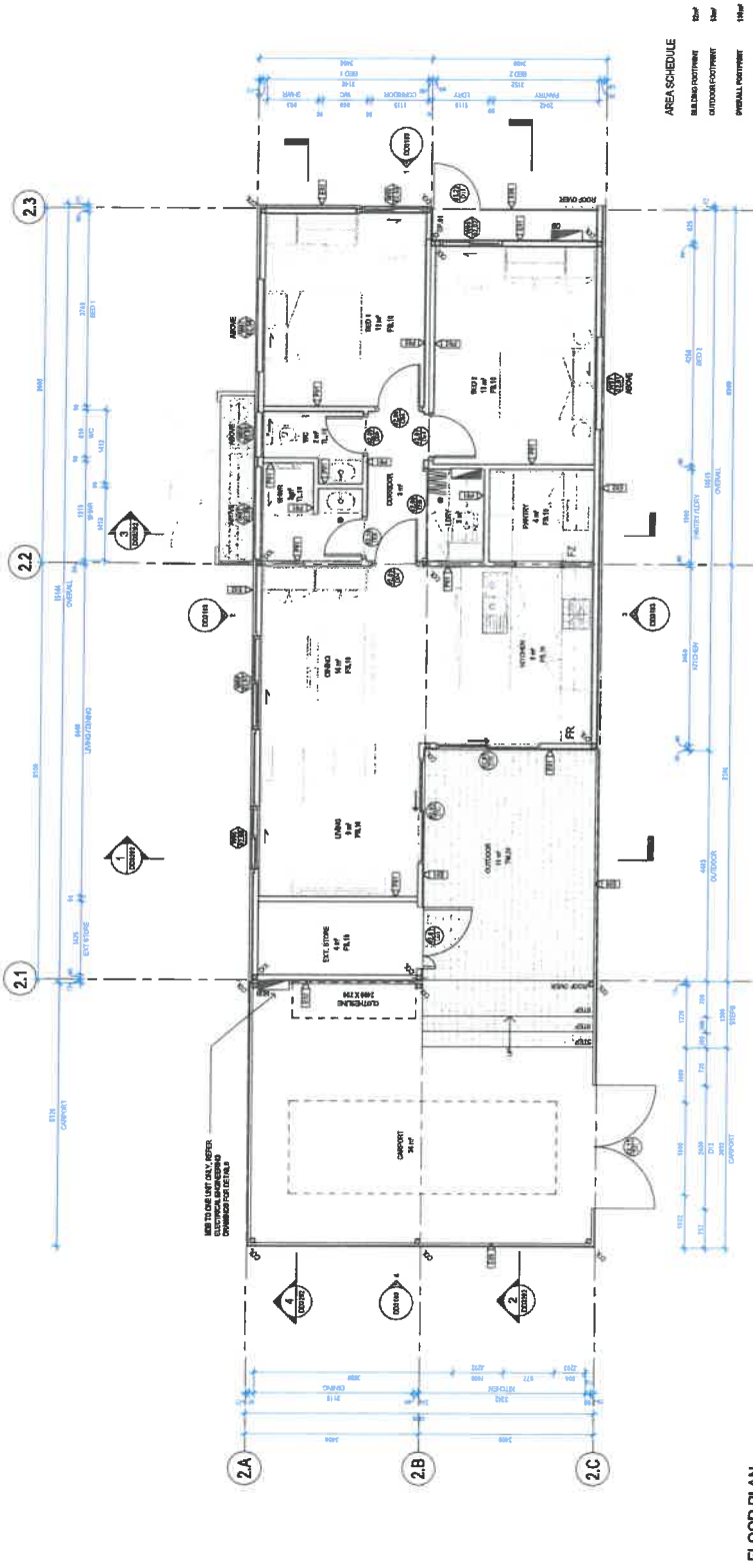
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DRAWN JM

DATE 14/05/2024 FOR REVIEW
15/05/2024 FOR REVIEW
16/05/2024 FOR COORDINATION
18/05/2024 FOR APPROVAL



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FLOOR PLAN - ACCOMMODATION 1:50

76 McLaren Street, Adelaide
 South Australia 5000
 (08) 7078 8110
 info@da-studio.com.au
 da-studio.com.au

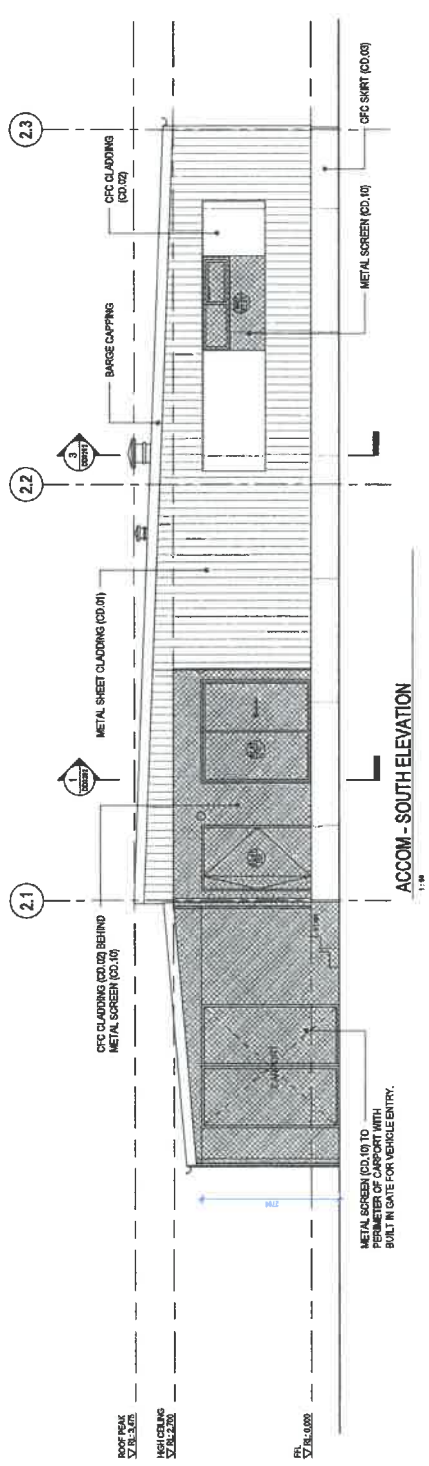
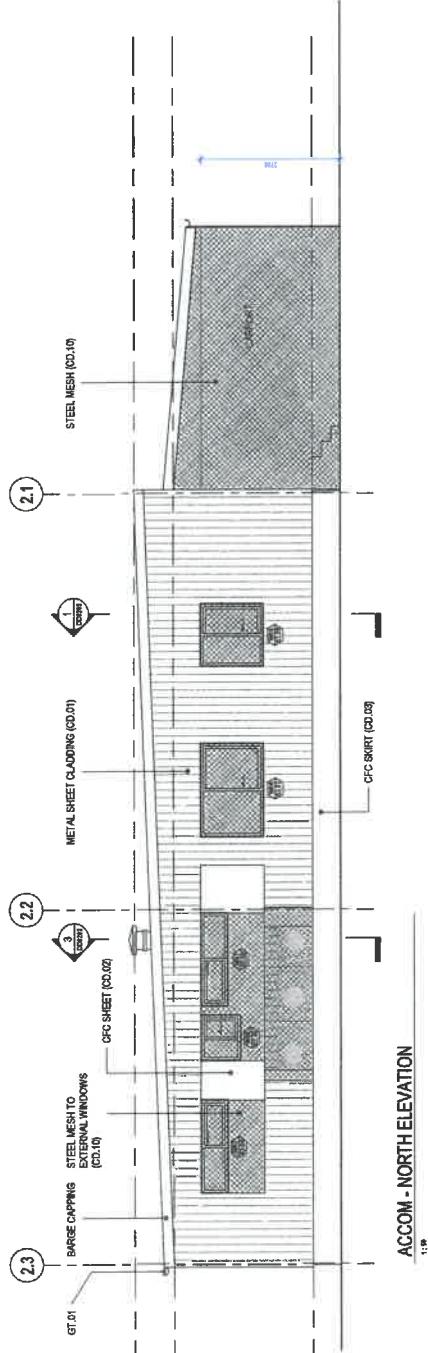
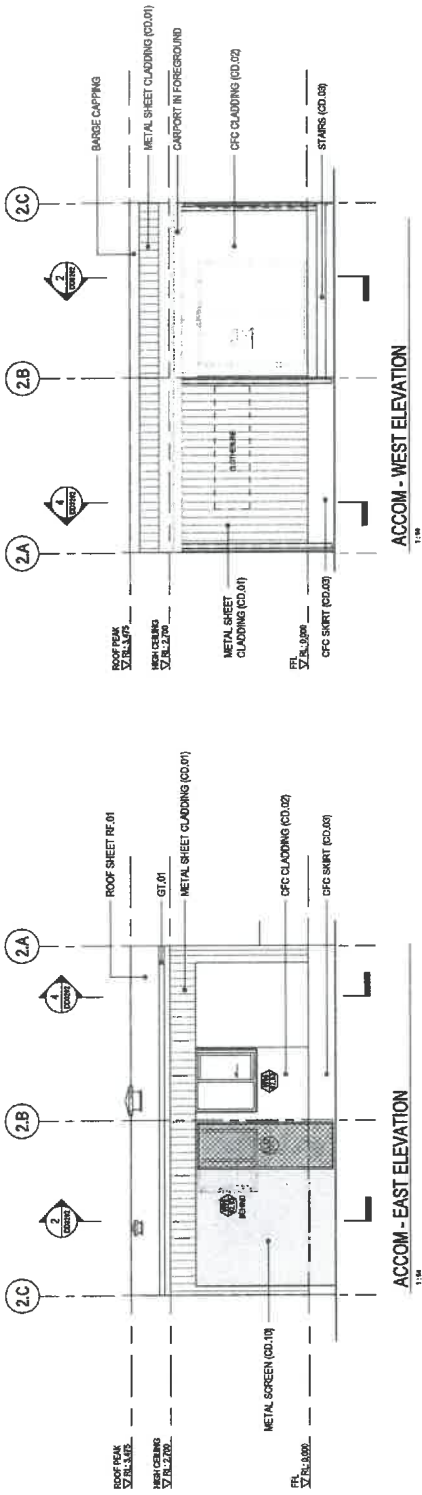


ICB 228
 PROJECT: NURSE HOUSE - BUILD CLINIC
 ADDRESS: Lot 171, Hobart Centre, Hobart, WA
 CLIENT: PURPLE HOUSE

DATE: 14/02/2024 FOR REVIEW
 DATE: 05/04/2024 FOR REVIEW
 DATE: 12/04/2024 FOR REVIEW
 DATE: 24/05/2024 FOR APPROVAL

APPROVED: JM, JM, JM, JM
 DRAWN: JM, CHECKED: ST

DRAWING: FLOOR PLAN - ACCOMMODATION



DESIGNER daStudio
76 McLaren Street Adelaide
South Australia 5000
(08) 7078 8110
info@da-studio.com.au
www.da-studio.com.au

PROJECT PURPLE HOUSE - BALDO CLING
ADDRESS Lot 172, Kestel Chase
Balgo, WA

CLIENT PURPLE HOUSE

JOB 2288

APPROVED
JM
JM
JM
JM

DRAWN JM **CHECKED** ST

DESCRIPTION
T1 06/03/2024 FOR REVIEW
T2 14/03/2024 FOR REVIEW
T5 12/04/2024 FOR REVIEW
T8 24/05/2024 FOR APPROVAL

DRAWING ELEVATIONS - ACCOMMODATION



30 January 2023

Via email: Sean.Browne@dph.wa.gov.au

Sean Browne
Aboriginal Lands Trust
c/o Department of Planning, Lands and Heritage
140 William Street
PERTH WA 6000

To whom it may concern,

RE: WIRRIMANU ABORIGINAL CORPORATION LEASES – BALGO COMMUNITY

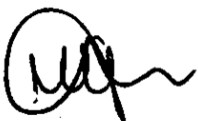
This letter confirms the Tjurabalan Native Title Land Aboriginal Corporation RTNBC (TNTLAC) understands that:

1. Western Desert Nganampa Walytja Palyantjaku Tjutaku Aboriginal Corporation (Purple House) has been approached by Balgo community to build and operate a renal facility to provide remote dialysis services to Aboriginal patients from Balgo, Mulan and Billiluna communities who are suffering from chronic kidney disease; and
2. Wirrimanu Aboriginal Corporation (WAC) is applying for a lease from the Aboriginal Lands Trust (ALT) for the vacant lot located at Lot 172, Kaaku Close, Balgo WA 6770 (Land) for development of the renal facility.
3. Wirrimanu Aboriginal Corporation (WAC) is applying for a lease from the Aboriginal Lands Trust (ALT) for the vacant lot located at Lot 11 and Lot 12, Station Circuit, Balgo WA 6770 (Land) for renal nurse staff accommodation.
4. WAC is seeking leases from the ALT for the aforementioned lots and will then sublease the land to Purple House.

We confirm that TNTLAC supports the proposed development and for WAC to apply for and enter into a lease with the ALT for a lease over the Land, which will then be subleased to Purple House. This support is provided on the basis that native title rights and interests which may exist in the Land are not extinguished or otherwise impaired by the creation of the lease.

If you require any further information, please let us know.

Yours faithfully,



Miranda Gore
Chairperson



Wirimanu Aboriginal Corporation

ICN 289

29th April 2021

Re: Support for onsite Renal Dialysis Wirrimanu Aboriginal Corporation

To whom it may concern,

Many of our elders, and not so old, face ongoing medical support for chronic health problems that require living offsite at a number of WA and NT Townships often hundreds of klms away from their family support.

The number one priority of our residents is to secure onsite treatment for the care of our family members who require renal treatment.

At a number of Community meetings this aim has been expressed and documented to our local medical service (KAMS) and CEO/Officers of the Purple House (based in Alice Springs).

To substantiate our Community commitment, we offer in-kind support including housing for two Nurses and an identified block of land to build a purpose built Renal treatment facility.

The Wirrimanu Board supports this unanimously and asks that you support this Community priority.

I am happy to discuss this further if needed on 0427877786.

A handwritten signature in blue ink, reading "Warren Bretag". The signature is written in a cursive, flowing style.

Warren Bretag

CEO Wirrimanu Aboriginal Corporation

On behalf of the Chairperson and Directors of Wirrimanu Aboriginal Corporation

0427877786

9.3 INFRASTRUCTURE SERVICES

Nil.

9.4 CORPORATE SERVICES

9.4.1 Accounts Paid by Authority (Summary) – June 2024

ITEM NUMBER:	9.4.1
REPORTING OFFICER	Muhammad Siddique, Executive Manager Finance & Corporate Services
SENIOR OFFICER	Sue Leonard, Chief Executive Officer
MEETING DATE:	25 July 2024
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 Accounts paid by authority for June 2024 to be received by Council. (Appendix 9.2.1A).

2.0 Background

2.1 Nil

3.0 Comments

3.1 Creditor payments for the month of June 2024 as follows:

<u>Bank Account</u>	<u>Type</u>	<u>Total</u>
Municipal	EFT31170 - EFT31277	898,942.80
Payroll	Direct Debit	248,565.47
Department of Transport	Direct Debit	13,807.90
Superannuation	Direct Debit	41,753.98
Telstra	Direct Debit	7,634.91
Aus Post	Direct Debit	5,802.74
Bank Fees	Direct Debit	711.51
TOTAL		\$1,217,219.31

3.2 The attached schedule provides information for all payments made during the month under delegated authority. A detailed copy of the payments will be kept in the Finance Office.

3.3 The list of payments made by authority for 1 June 2024 to 30 June 2024 is hereby presented to Council.

4.0 Statutory Environment:

4.1 Regulation 13 of the *Local Government (Financial Management) Regulations 1996* requires a list of all accounts paid be presented to Council and recorded in the minutes.

- 4.2 This list must include all payments made since the list was last prepared and presented to Council and be included in the minutes.
- 4.3 Regulation 13A of the *Local Government (Financial Management) Regulations 1996* requires a list of all payments made using a credit, debit or other purchasing card by an authorised employee to be presented to Council and recorded in the minutes. Note, this list is provided in a separate report.

5.0 Strategic Implications

- 5.1 Objective:
4. Civic: Working together to strengthen leadership and effective governance.
- 5.2 Outcome:
Civic - 4.1 A local government that is respected and accountable
- 5.3 Strategy:
Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire

6.0 Policy Implications:

- 6.1 All payments made in accordance with adopted Council policy and delegations.

7.0 Financial Implications

- 7.1 Out-flow of cash totalling \$1,217,219.31. All payments made have been within the provisions of the 2024-2025 Budget.

8.0 Sustainability Implications

- 8.1 Environmental
There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.
- 8.2 Economic
There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.
- 8.3 Social
There are no significant identifiable social impacts arising from adoption of the officer's recommendation.
- 8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact (refer Potential Risk Impact Guide)		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	
Low Risk	
a risk / activity with a score of 2 or less	N/A
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	

9.0 Officer Recommendation

That Council:

RECEIVES the total accounts paid by authority totalling \$1,217,219.31 summarised on the Schedule of Payments – June 2024 as appended 9.4.1A.

VOTING REQUIREMENT: Simple majority

Appendix:

9.4.1A - Schedule of Payments – June 2024

This section left blank intentionally

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JUNE 2024
 Agenda for the Ordinary Meeting of Council
 Supplementary Information for Councillor Reference Only

Chq/EFT	Date	Name	Description	Amount
EFT31170	7/06/2024	NORTH REGIONAL TAFE OFFICE NATIONAL (KUNUNURRA)	Staff training - Stephen Mothe	- 158.55
EFT31171	7/06/2024	(COOLGEM HOLDINGS PTY LTD)	Printers service	- 651.62
EFT31172	7/06/2024	KUNUNURRA RURAL TRADERS	Fire emergency testing/ drill	- 3,664.00
EFT31173	7/06/2024	KRSP PTY LTD	Electricity reading 1/5/2024	- 74.00
EFT31174	7/06/2024	LANDGATE	Rural UV general revaluation	- 1,416.79
EFT31175	7/06/2024	KUNUNURRA HOME & GARDEN	Asphalt Cold Mix (64 Bags)	- 1,904.20
EFT31176	7/06/2024	SPINIFEX CONTRACTING LOCAL GOVERNMENT INSURANCE	Emergency call out - Boarding up facility	- 800.00
EFT31177	7/06/2024	SERVICE WA (LGIS) DEPT. OF COMMUNITIES (DM	Insurance	- 1,243.00
EFT31178	7/06/2024	MOSQUITO RENTAL PAYMENTS) ARAC REFRIGERATION & AIR	Payroll	- 764.80
EFT31179	7/06/2024	CONDITIONING PTY LTD HALLS CREEK HOME & HALLS CREEK	Aircon service	- 825.00
EFT31180	7/06/2024	ELECTRICAL & REFRIGERATION	Curtain and curtain rod	- 123.40
EFT31181	7/06/2024	FOURIER TECHNOLOGIES PTY LTD BUSHCAMP SURPLUS STORES	Monthly subscription	- 3,932.50
EFT31182	7/06/2024	(BUSHCAMP ENTERPRISES PTY LTD)	Staff uniforms and supplies	- 1,823.85
EFT31183	7/06/2024	VISION POWER PTY LTD	Lights repair	- 302.94
EFT31184	7/06/2024	MRB PLUMBING LTD	Sewer repair and inspection	- 2,183.61
EFT31185	7/06/2024	MOORE AUST. (WA) PTY LTD	Accounting fees	- 57,285.56
EFT31186	7/06/2024	EASYWEB DIGITAL PTY LTD	Public WIFI monthly payment	- 451.66
EFT31187	7/06/2024	GARY ANNETT PHOTOGRAPHY	Calendars for Halls Creek Visitor Centre	- 875.00
EFT31188	7/06/2024	CORSIGN WA PTY LTD GREENFIELD TECHNICAL SERVICES	First Aid kit	- 475.20
EFT31189	7/06/2024	(ROADSTONE WEST PTY LTD)	Damage pickup and associated PM	- 64,013.16
EFT31190	7/06/2024	SKYMESH PTY LTD	NBN	- 579.70
EFT31191	7/06/2024	CDM HYDRAULICS PTY LTD	Cleaning equipment	- 175.56
EFT31192	7/06/2024	INLOGIK PTY LTD	Promaster subscption	- 990.34

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2024

Supplementary Information for Councillor Reference Only

G BISHOPS TRANSPORT SERVICES PTY

EFT31193	7/06/2024 LTD	Freight fee - Plant transfer	-	6,980.91
EFT31194	7/06/2024 CASTLEDINE GREGORY	Legal advice fees	-	10,423.60
EFT31195	7/06/2024 NEIL MANSELL TRANSPORT PTY LTD	Freight fees - Café supplies	-	463.75
EFT31196	7/06/2024 CENTRAL REGIONAL TAFE	Ranger training - J Farrer	-	642.96
EFT31197	7/06/2024 READOS AUTO CARE PTY LTD	Door handle replacement	-	440.74
EFT31198	7/06/2024 OFFICE OF THE AUDITOR GENERAL	Fees for the attest audit for the year ended 30 June 2023	-	91,155.90
EFT31199	7/06/2024 BROLLY AUSTRALASIA PTY LTD	Invoice 2024409	-	1,306.80
EFT31200	7/06/2024 ALLGEAR MOTORCYCLES & SMALL ENGINES	Mower repair	-	250.00
EFT31201	7/06/2024 CJS AIROLDI	Cleaing fees	-	2,720.00
EFT31202	7/06/2024 FOURIER COMMUNICATIONS PTY LTD	Smart modem	-	1,440.01
EFT31203	7/06/2024 RSM AUSTRALIA PTY LTD	Grant acquittal for the year ended 30 June 2022	-	9,350.00
EFT31204	7/06/2024 BIDFOOD	Supplies for café	-	1,613.81
EFT31205	7/06/2024 THRIFTY (TERRITORY RENT A CAR)	Rental Car for the Shire of Halls Creek	-	922.16
EFT31206	7/06/2024 MAIA FINANCIAL PTY LTD	GYM Hire For Period 01-Jul-24 to 30-Sep-24	-	4,380.62
EFT31207	7/06/2024 HALLS CREEK SUPERMARKET PTY LTD T/A IGA HALLS CREEK	School Holiday Programme	-	2,280.39
EFT31208	7/06/2024 NAJA BUSINESS CONSULTING SERVICES THE MCMULLIN FAMILY TRUST T/A	Social Housing Business case	-	14,916.00
EFT31209	7/06/2024 DRIFTWOOD TREE SERVICES	Supply and installation of 620 trees	-	202,041.63
EFT31210	7/06/2024 LEONARD LOYD SHAW	Expense claim	-	60.37
EFT31211	7/06/2024 De Jongs	Communications Work and Advice - Feb & March 2024	-	4,290.00
EFT31212	7/06/2024 TREVMEC ENTERPRISES	Repair	-	470.00
EFT31213	7/06/2024 HALLS CREEK 4WD	Starter Motor Suit	-	555.00
EFT31214	7/06/2024 PSL LEGAL	Workplace investigations into allegations against former CEO	-	59,255.82
EFT31215	7/06/2024 NGARNDU NGURRA FACILITIES MANAGEMENT	Graffiti Removal	-	1,650.00
EFT31216	7/06/2024 OMNICOM MEDIA GROUP AUSTRALIA PTY LTD	Tender ads	-	1,999.88

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JUNE 2024

Supplementary Information for Councillor Reference Only

EFT31217	7/06/2024	KUNDAT DJARU COMMUNITY STORE ABORIGINAL CORPORATION	Food and drink supplies for oncountry ringersoak trip	-	158.40
EFT31218	7/06/2024	WESTRAC PTY LTD	Kit Switch for seat adjustment	-	153.74
EFT31219	7/06/2024	KURURRUNGKU STORE (BILLILUNA)	Cleaning yard at donga	-	314.81
EFT31220	7/06/2024	LGRCEU (WA SHIRE COUNCILS UNION)	Payroll	-	22.00
EFT31221	7/06/2024	CHILD SUPPORT AGENCY	Payroll	-	437.46
EFT31222	7/06/2024	IT VISION	Rates Services for May	-	3,690.50
EFT31223	7/06/2024	ORD MACHINING (THE TRUSTEE FOR PT & AJ MCLEAN FAMILY TRUST)	Rubber Wheel for Slasher	-	973.50
EFT31224	7/06/2024	AERODROME MANAGEMENT SERVICES PTY LTD (AMS)	Eflares supply and installation	-	12,480.96
EFT31225	7/06/2024	THINKWATER KUNUNURRA (KIMBERLEY PUMPING SERVICE PTY LTD)	Chlorine for aquatic centre	-	3,792.32
EFT31226	7/06/2024	REGIONAL POWER CORPORATION (HORIZON POWER)	Street lights May 2024	-	36,401.70
EFT31227	7/06/2024	IXOM OPERATIONS PTY LTD	Chlorine Gas Drum monthly hire	-	216.54
EFT31228	12/06/2024	MALCOLM HACK EDWARDS	23/24 Councillor Allowance PE 11/6/2024	-	969.97
EFT31229	12/06/2024	BONNIE ROSITA EDWARDS	23/24 Councillor Allowance PE 11/6/2024	-	553.06
EFT31230	12/06/2024	ROSEMARY STRETCH	23/24 Councillor Allowance PE 11/6/2024	-	553.06
EFT31231	12/06/2024	VIRGINIA O'NEIL	23/24 Councillor Allowance PE 11/6/2024	-	553.06
EFT31232	12/06/2024	CHRISTOPHER LOESSL	23/24 Councillor Allowance PE 11/6/2024	-	553.06
EFT31233	12/06/2024	RAYMOND JOHN SIMPSON	Councillor Allowance PE 11/6/2024 23/24 Councillor Allowance PE	-	553.06
EFT31234	12/06/2024	PATRICIA ANNE MCKAY	11/6/2024	-	657.29
EFT31235	14/06/2024	KUNUNURRA RURAL TRADERS	Vehicles fire testing extinguishers	-	2,364.50
EFT31236	14/06/2024	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	Mobile phone and cover for the new CEO, Susan Leonard	-	1,338.95
EFT31237	14/06/2024	MAGIQ SOFTWARE LTD	Software maintenance	-	12,475.41
EFT31238	14/06/2024	AVANTGARDE TECHNOLOGIES PTY LTD	CCTV maintenace and support April 2024	-	15,266.88
EFT31239	14/06/2024	PROGRESSIVE DIAGNOSTICS PTY LTD	Drug testing kits	-	524.70
EFT31240	14/06/2024	SUSAN LEONARD	Expense claim	-	14,089.79

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JUNE 2024
 Agenda for the Council Meeting of Council of the Municipality of Canning
 Supplementary Information for Councillor Reference Only

EFT31241	14/06/2024	IT VISION	Annual Subscription	-	70,725.66
EFT31242	14/06/2024	TOTALLY WORKWEAR (BROOME) REGIONAL POWER CORPORATION	Uniforms	-	506.40
EFT31243	14/06/2024	(HORIZON POWER)	Energy bill	-	5,481.48
EFT31244	26/06/2024	MALCOLM HACK EDWARDS	23/24 Concillor Allowance PE 25/6/2024	-	969.97
EFT31245	26/06/2024	BONNIE ROSITA EDWARDS	23/24 Concillor Allowance PE 25/6/2024	-	553.06
EFT31246	26/06/2024	ROSEMARY STRETCH	23/24 Concillor Allowance PE 25/6/2024	-	553.06
EFT31247	26/06/2024	VIRGINIA O'NEIL	23/24 Concillor Allowance PE 25/6/2024	-	553.06
EFT31248	26/06/2024	CHRISTOPHER LOESSL	23/24 Concillor Allowance PE 25/6/2024	-	553.06
EFT31249	26/06/2024	RAYMOND JOHN SIMPSON	Councillor Allowance PE 25/6/2024	-	553.06
EFT31250	26/06/2024	PATRICIA ANNE MCKAY	23/24 Councillor Allowance PE 25/6/2024	-	657.29
EFT31251	28/06/2024	KUNUNURRA RURAL TRADERS	Fire emergency testing/ drill	-	524.00
EFT31252	28/06/2024	LANDGATE DEPT. OF COMMUNITIES (DM	Valuation Roll and Mining Tenements for Rates	-	2,985.25
EFT31253	28/06/2024	MOSQUITO RENTAL PAYMENTS) HALLS CREEK HOME & HALLS CREEK	Payroll	-	2,294.40
EFT31254	28/06/2024	ELECTRICAL & REFRIGERATION	Sandwich Press for Cheeky Dog Cafe	-	238.00
EFT31255	28/06/2024	FOURIER TECHNOLOGIES PTY LTD	Workstation / Laptop	-	199.26
EFT31256	28/06/2024	MOORE AUST. (WA) PTY LTD	Accounting fees	-	21,343.60
EFT31257	28/06/2024	SKYMESH PTY LTD REGIONAL DEVELOPMENT AUST. -	NBN	-	579.70
EFT31258	28/06/2024	KIMBERLEY INC	ID Economic Platform 2024-2025 Monthly Datascape Website for April	-	2,420.00
EFT31259	28/06/2024	DATACOM SOLUTIONS (AU) PTY LTD THERMAL COMFORT HOMES UNIT	2024	-	3,210.08
EFT31260	28/06/2024	TRUST	Refund of overpayment	-	6,400.00
EFT31261	28/06/2024	KIMBERLEY LIQUID WASTE PTY LTD	Waste removal for Cheeky dog Cafe	-	869.00
EFT31262	28/06/2024	THEM EARTHMOVING PTY LTD	Flood Damage Earth Moving	-	50,593.24
EFT31263	28/06/2024	REKO YEEDA	Return of rent	-	3,690.00
EFT31264	28/06/2024	BIDFOOD	Supplies for café	-	6,441.77

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JUNE 2024

Supplementary Information for Councillor Reference Only

EFT31266	28/06/2024	NAJA BUSINESS CONSULTING SERVICES	Planning business model Blueberry Hill housing estate	-	9,944.00
EFT31267	28/06/2024	De Jongs	Communications Advice	-	4,224.00
EFT31268	28/06/2024	HALLS CREEK 4WD	Tube Patches and Front Screen Suit for YENO Vehicle	-	841.50
EFT31269	28/06/2024	MILLS OAKLEY	Legal advice fees	-	8,885.80
EFT31270	28/06/2024	SNAP REMOVALS PTY LTD T/A ALLIED REMOVALS BROOME	Relocation of Sophie Elmouttie to Tasmania	-	8,679.00
EFT31271	28/06/2024	DEPT. OF FIRE & EMERGENCY SERVICES (DFES)	ESL quarter 4 contribution	-	7,140.94
EFT31272	28/06/2024	AUSTRALIA POST (SHIRE POSTAL ACCOUNT)	Postage fee	-	156.00
EFT31273	28/06/2024	LGRCEU (WA SHIRE COUNCILS UNION)	Payroll	-	66.00
EFT31274	28/06/2024	CHILD SUPPORT AGENCY SHIRE OF WYNDHAM-EAST KIMBERLEY	Payroll	-	1,630.94
EFT31275	28/06/2024	(SWEK)	Invoice 41183 + interest of \$121.72.	-	140.71
EFT31276	28/06/2024	YURA YUNGI MEDICAL SERVICE ABORIGINAL CORPORATION	Sue Leonard Pre Employment Full Medical and Drug Test	-	460.00
EFT31277	28/06/2024	TOTALLY WORKWEAR (BROOME)	Embroidary for uniforms	-	460.00
			EFT	-	<u><u>898,942.80</u></u>
DD20750.	7/06/2024	BPAY TELSTRA MOBILE 7799 CommBiz		-	1,150.00
		BPAY TELSTRA BILL PAYMENT 7773			
DD20750.	7/06/2024	CommBiz		-	6,484.91
			Telstra	-	<u><u>7,634.91</u></u>
DD20752.	24/06/2024	BEAM SUPERANNUATION CLEARING HOUSE	Super payment 11/6/2024	-	19,838.55
DD20754.	27/06/2024	BEAM SUPERANNUATION CLEARING HOUSE	Super payment 25/6/2024	-	21,915.43
			Superannuation	-	<u><u>41,753.98</u></u>
DD20786.	4/06/2024	Direct Debit 028423 TRANSPORT HALO20240530		-	403.50
DD20786.	5/06/2024	Direct Debit 028423 TRANSPORT HALO20240531		-	651.75

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JUNE 2024
 Agenda for the County Board of Commissioners
 Supplementary Information for Councillor Reference Only

		Direct Debit 028423 TRANSPORT		
DD20786.	6/06/2024	HALO20240604	-	222.25
		Direct Debit 028423 TRANSPORT		
DD20786.	7/06/2024	HALO20240605	-	453.30
		Direct Debit 028423 TRANSPORT		
DD20786.	10/06/2024	HALO20240606	-	297.55
		Direct Debit 028423 TRANSPORT		
DD20786.	11/06/2024	HALO20240607	-	60.80
		Direct Debit 028423 TRANSPORT		
DD20786.	12/06/2024	HALO20240610	-	443.20
		Direct Debit 028423 TRANSPORT		
DD20786.	13/06/2024	HALO20240611	-	42.90
		Direct Debit 028423 TRANSPORT		
DD20786.	14/06/2024	HALO20240612	-	3,005.40
		Direct Debit 028423 TRANSPORT		
DD20786.	17/06/2024	HALO20240613	-	604.20
		Direct Debit 028423 TRANSPORT		
DD20786.	18/06/2024	HALO20240614	-	124.85
		Direct Debit 028423 TRANSPORT		
DD20786.	19/06/2024	HALO20240617	-	72.10
		Direct Debit 028423 TRANSPORT		
DD20786.	20/06/2024	HALO20240618	-	2,427.80
		Direct Debit 028423 TRANSPORT		
DD20786.	21/06/2024	HALO20240619	-	1,684.40
		Direct Debit 028423 TRANSPORT		
DD20786.	24/06/2024	HALO20240620	-	1,887.85
		Direct Debit 028423 TRANSPORT		
DD20786.	26/06/2024	HALO20240624	-	364.80
		Direct Debit 028423 TRANSPORT		
DD20786.	27/06/2024	HALO20240625	-	256.80
		Direct Debit 028423 TRANSPORT		
DD20786.	28/06/2024	HALO20240626	-	804.45
				804.45
		Department of Transport		- 13,807.90

		5353109693165024 Value Date:		
DD20797.	2/06/2024	31/05/2024	-	78.93
		5353109693041712 Value Date:		
DD20797.	2/06/2024	31/05/2024	-	503.96
DD20797.	17/06/2024	ACC SERV FEE TRANS FEES-0024999	-	40.62
DD20797.	17/06/2024	(T)BPAY FEE TRANS FEES-0024999	-	7.15
		(T) COMMBIZ FEES TRANS FEES-		
DD20797.	17/06/2024	0024999	-	0.55
		(T) COMMBIZ FEES TRANS FEES-		
DD20797.	17/06/2024	0024999	-	80.30

SCHEDULE OF ACCOUNTS PAID FOR THE MONTH OF JULY 2024
 Agenda for the Ordinary Meeting of Council
 Supplementary Information for Councillor Reference Only

Bank Fees		<u><u>-711.51</u></u>
DD20793.	24/06/2024 AUSTRALIA POST (MELBOURNE) Purchase of stock	- <u>5,802.74</u>
Australia Post		<u><u>- 5,802.74</u></u>
Direct	12/06/2024 SOHC Payroll Direct Credit 301500 Shire of Halls C Co	- 117,121.90
Direct	26/06/2024 SOHC Payroll Direct Credit 301500 Shire of Halls C Co	- 130,552.67
Direct	27/06/2024 SOHC Payroll Direct Credit 301500 Shire of Halls C Co	- <u>890.90</u>
Payroll		<u><u>- 248,565.47</u></u>
		<u><u>- 1,217,219.31</u></u>

9.4.2 Payments by Employees via Purchasing Cards – 28 May 2024 to 26 June 2024

ITEM NUMBER:	9.4.2
REPORTING OFFICER	Muhammad Siddique, Executive Manager Finance & Corporate Services
SENIOR OFFICER	Sue Leonard, Chief Executive Officer
MEETING DATE:	25 July 2024
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 List of payments made by authorised employees using transaction cards to be received by Council for the period between 28 May 2024 to 26 June 2024 (Appendix 9.4.2A).

2.0 Background

2.1 On 1 September 2023, Regulation 13A of the *Local Government (Financial Management) Regulations 1996* came into effect requiring local governments to prepare a list of all payments made by an authorised employee using a credit, debit or other purchasing card.

2.2 This requirement of Regulation 13A supersedes the requirement of Council Policy HR5. Credit card payments by the CEO are included in the appended list of payments by purchasing card and now excluded from the CEO Authorisation and Reporting to Council report.

2.3 Although the Shire have effectively been reporting the 'payment' relating to transaction cards in the list of payments presented to Council made under delegated authority etc, this usually only details the monthly payment incorporating all transactions for individual cards/accounts.

2.4 The listing of relevant cards has been prepared to highlight the information required by legislation:

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment;
- (d) sufficient information to identify the payment.

3.0 Comments

3.1 Purchasing card payments for the period 28 May 2024 to 26 June 2024 is via Credit card payments totalling \$18,882.80.

3.2 The attached schedule provides the information required by legislation. A detailed copy of the payments will be kept in the Finance Office.

3.3 The list of payments made by authorised employees using transaction cards to be received by Council for the period 28 May 2024 to 26 June 2024 is hereby presented to Council.

4.0 Statutory Environment:

- 4.1 Regulation 13A of the *Local Government (Financial Management) Regulations 1996* provides that a list of all payments made by an authorised employee using a credit, debit or other purchasing card be prepared and presented to Council.
- 4.2 This list must include all payments made since the list was last prepared and presented to Council and included in the minutes of the meeting.

5.0 Strategic Implications

- 5.1 Objective:
4. Civic: Working together to strengthen leadership and effective governance.
- 5.2 Outcome:
Civic - 4.1 A local government that is respected and accountable
- 5.3 Strategy:
Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire

6.0 Policy Implications:

- 6.1 All payments made in accordance with adopted Council policy and delegations.

7.0 Financial Implications

- 7.1 Out-flow of cash totalling \$18,882.80. All payments made have been within the provisions of the Budget.

8.0 Sustainability Implications

- 8.1 Environmental
There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.
- 8.2 Economic
There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.
- 8.3 Social
There are no significant identifiable social impacts arising from adoption of the officer's recommendation.
- 8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact (refer Potential Risk Impact Guide)		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	
Low Risk	
a risk / activity with a score of 2 or less	N/A
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A

High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	

9.0 Officer Recommendation

That Council:

RECEIVES the listing of payments made by authorised employees using transaction cards for the period 28 May 2024 to 26 June 2024 summarised on the attached schedule (as appended 9.4.2A) for Credit card payments totalling \$18,882.80.

VOTING REQUIREMENT: Simple majority

Appendix:

9.4.2A - Schedule of Payments by Employees via Purchasing Cards - 28 May 2024 to 26 June 2024

This section left blank intentionally

**Shire of Halls Creek
Payments by Employees via Purchasing Cards
28 May 2024 to 26 June 2024
Credit Cards**

Date	Description	Value	Card Id
28-May-24	Dunnings Broome	\$209.31	1086
28-May-24	Live Payments	\$24.83	1086
19-Jun-24	Coles Express	\$14.00	1086
6-Jun-24	Seek AU	\$346.50	4030
7-Jun-24	Telstra	\$72.00	4030
20-Jun-24	Seek AU	\$1,171.50	4030
25-Jun-24	Everywhere Travel	\$1,962.04	4030
25-Jun-24	Everywhere Travel	\$2,362.67	4030
29-May-24	Post Halls Creek LPO	\$87.00	8657
30-May-24	E Kimberley Hardware	\$492.00	8657
30-May-24	Kununurra Home and G	\$22.00	8657
30-May-24	Coles Express	\$147.99	8657
1-Jun-24	Halls Creek Home	\$25.07	8657
1-Jun-24	IGA Local Grocer	\$20.30	8657
6-Jun-24	IGA Local Grocer	\$19.00	8657
7-Jun-24	IP Australia	\$250.00	8657
7-Jun-24	IP Australia	\$250.00	8657
11-Jun-24	Post Halls Creek LPO	\$87.00	8657
11-Jun-24	Post Halls Creek LPO	\$58.70	8657
11-Jun-24	Post Halls Creek LPO	\$58.70	8657
12-Jun-24	Shire of Halls Creek	\$10.50	8657
13-Jun-24	Autopro Kununurra	\$66.99	8657
13-Jun-24	CGL Fuel	\$122.23	8657
20-Jun-24	Halls Creek Home	\$165.70	8657
29-May-24	Kimberle Coffee	\$1,290.00	3350
1-Jun-24	Warmun Roadhouse	\$50.00	3350
3-Jun-24	Annual fee	\$20.00	3350
5-Jun-24	Post Halls Creek LPO	\$87.00	3350
11-Jun-24	Coles Express	\$10.00	3350
14-Jun-24	ATO Payment	\$1,907.34	3350
21-Jun-24	Goldline Distributors	\$1,223.93	3350
11-Jun-24	Tickets Mosquito	\$3,795.00	2666
17-Jun-24	Adobe	\$347.82	2666
3-Jun-24	Annual fee	\$20.00	3763
11-Jun-24	Coles Express	\$10.10	3763
11-Jun-24	Coles Express	\$130.60	3763
12-Jun-24	Kununurra Home and G	\$116.00	3763
19-Jun-24	Kununurra Home and G	\$266.40	3763
19-Jun-24	ThinkWater Kununurra	\$34.25	3763
19-Jun-24	Bushcamp Surplus	\$131.45	3763
24-Jun-24	Allgear Motorcycles	\$107.90	3763
28-May-24	IGA Local Grocer	\$23.50	3343
3-Jun-24	Annual fee	\$20.00	3343
5-Jun-24	S24 ORD River	\$151.24	3343
13-Jun-24	Shire of Halls Creek	\$75.40	3343
17-Jun-24	Acon Health Limited	\$25.00	3343
3-Jun-24	Annual fee	\$20.00	3368

Agenda for the Ordinary Meeting of Council held 25 July 2024

Date	Description	Value	Card Id
4-Jun-24	Halls Creek Home	\$15.07	3368
7-Jun-24	Amazon AU	\$266.14	3368
7-Jun-24	Amazon Prime membership	\$9.99	3368
9-Jun-24	Prime Video channels	\$9.99	3368
10-Jun-24	Audible Limited AU	\$16.45	3368
13-Jun-24	Amazon AU	\$35.97	3368
14-Jun-24	Westoztools.com.au	\$318.00	3368
20-Jun-24	Shire of Halls Creek	\$272.15	3368
21-Jun-24	Halls Creek Home	\$20.09	3368
23-Jun-24	Amazon Prime membership	\$9.99	3368
	Total	\$18,882.80	

9.4.3 – Monthly Financial Reports for periods ending 30 June 2024

ITEM NUMBER:	9.4.3
REPORTING OFFICER	Muhammad Siddique, EMCS
SENIOR OFFICER	Sue Leonard, Chief Executive Officer
MEETING DATE:	25 July 2024
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 Acceptance of Monthly Financial Reports for the period ending 30 June 2024 (Appendix 9.4.3A).

2.0 Background

- 2.1 Regulations 34 and 35 of the *Financial Management (Local Government) Regulations 1996* require a monthly statement of financial activity, monthly statement of financial position and explanation of material variances to be presented to Council.
- 2.2 The report must be presented at an ordinary meeting of council within 2 months after the end of the month to which the statement relates. Regulations prescribe the information that must be contained in the report.
- 2.3 The Monthly Financial Report for the periods ending 30 June 2024 have been prepared by Moore Australia and include:
- Compilation Report;
 - Statement of Financial Activity;
 - Statement of Financial Position; and
 - Explanation of Material Variances.

3.0 Comments

- 3.1 At its Ordinary Council Meeting on 17 August 2023, Council adopted (Council resolution 2023/086) the monthly statement of financial activity reporting variance for both operating and capital activities of 10% or greater for expenditure and below 10% for income, subject to a \$50,000 minimum below which, variances are not required to be reported. An explanation of any variances is provided on the last page of the Monthly Financial Report.
- 3.2 The Monthly Financial Reports have been compiled to meet compliance with the *Local Government Act 1995* and associated regulations, including the Statement of Financial Activity, Statement of Financial Position. An explanation of any material variances is included on the final page.
- 3.3 The Monthly Financial Reports contain the receipt of 85% of the 2024-25 Financial Assistance Grants resulting in the surplus being \$4,791,804 than would otherwise be the case. These funds will be required during the 2024-25 year.

4.0 Statutory Environment

- 4.1 ***Local Government (Financial Management) Regulations 1996***
34. Financial activity statement required each month (Act s. 6.4)
- (1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (the **relevant month**) in the following detail —

- (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
- (b) budget estimates to the end of the relevant month; and
- (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and
- (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.

(1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).

(1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.

(2) Each statement of financial activity is to be accompanied by documents containing —

- (a) [deleted]
- (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
- (c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity must be shown according to nature classification.

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and
- (b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

35. Financial position statement required each month

(1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the **previous month**) and —

- (a) the financial position of the local government as at the last day of the previous financial year; or
- (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.

(2) A statement of financial position must be —

- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
- (b) recorded in the minutes of the meeting at which it is presented.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable.

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective, and functional governance and leadership in the Shire.

Civic - 4.1.2 Consistent and impartial application of Council policies and provision of services

Civic - 4.1.3 Council decisions are consistent, reliable, and transparent.

6.0 Policy Implications

6.1 There are no known policy implications arising from this report.

7.0 Financial Implications

7.1 There are no known financial implications arising from this report.

7.2 The presentation of these reports provides Council with regular updates regarding the status of the financial position and to assist with compliance with the *Local Government Act 1995* and associated regulations.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer’s recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer’s recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer’s recommendation.

8.4 Risk

Event Likelihood / Impact Matrix	
Likelihood (refer Potential Risk Likelihood Guide)	<p>Impact - The Financial reporting is comprehensive - meeting compliance under the LG Act. The current financial position in terms of timing and financial performance against Budget and known events carries high risk. This is because of the variance levels between YTD budget and actual revenue & expenditure along with the continuation of a deficit since November 2021.</p> <p>Delays between expenditure and receiving revenue by funders, and apparent permanent unfavourable variance in Transport is making cash flow very tight. This is manageable as a result of the recent approval by Council of a transfer from Reserve funds. Management is focused on managing cash flow for the rest of the financial year.</p>

	Minor	Medium	High
Low (unlikely)	1	(2)	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	Low to medium
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	Diligent surveillance of financial activities and reporting.
High Risk	
a risk activity with a score of 6 or more is a high risk	NA
Risk Control Measure	Continue producing high standard reports by continued association with Moore Australia - and taking the time to ensure the accuracy of the financial transaction records each and every month. Careful management of cash flow.

9.0 Officer Recommendation

That Council:

RECIEVE the Monthly Financial Reports for the periods ending 30 June 2024 (Appendix 9.4.3A) consisting of:

- a) Compilation Report;**
- b) Statement of Financial Activity;**
- c) Statement of Financial Position; and**
- d) Material Variances.**

VOTING REQUIREMENT Simple majority

Appendix:
9.4.3A – Monthly Financial Reports – 30 June 2024

19 July 2024

Mrs Susan Leonard
Acting Chief Executive Officer
Shire of Halls Creek
PO Box 21
HALLS CREEK WA 6770

Dear Susan

COMPILATION REPORT TO SHIRE OF HALLS CREEK

We have compiled the accompanying special purpose financial report of Shire of Halls Creek which comprise the statement of financial position as at 30 June 2024, the statement of financial activity, notes providing statement of financial activity supporting information, explanation of material variances for the year then ended and a summary of material accounting policy information. These have been prepared in accordance with *Local Government Act 1995* and associated regulations as described in Note 1 to the financial report. The specific purpose for which the special purpose financial statements have been prepared is also set out in Note 1 of the financial report. We have provided the supplementary information of Shire of Halls Creek as at 30 June 2024 and for the period then ended based on the records of the Shire of Halls Creek.

THE RESPONSIBILITY OF SHIRE OF HALLS CREEK

The CEO of Shire of Halls Creek is solely responsible for information contained in the special purpose financial report and supplementary information, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial report was prepared.

OUR RESPONSIBILITY

On the basis of information provided by Shire of Halls Creek we have compiled the accompanying special purpose financial report in accordance with the requirements of *APES 315 Compilation of Financial Information* and the *Local Government Act 1995*, associated regulations and to the extent that they are not inconsistent with the *Local Government Act 1995*, the Australian Accounting Standards.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial report except for the matters of non-compliance with the basis of preparation identified with Note 1 of the financial report. We have complied with the relevant ethical requirements of *APES 110 Code of Ethics for Professional Accountants*.

Supplementary information attached to the financial report has been extracted from the records of Shire of Halls Creek and information presented in the special purpose financial report.

ASSURANCE DISCLAIMER

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial report was compiled exclusively for the benefit of Shire of Halls Creek who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, the special purpose financial report may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial report.



Russell Barnes
Director
Moore Australia (WA) Pty Ltd

SHIRE OF HALLS CREEK

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 30 June 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**SHIRE OF HALLS CREEK
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024**

	Amended Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
Note	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES						
Revenue from operating activities						
General rates	3,465,542	3,465,542	3,402,207	(63,335)	(1.83%)	
Rates excluding general rates	179,791	179,791	88,677	(91,114)	(50.68%)	▼
Grants, subsidies and contributions	5,815,085	5,815,085	10,792,805	4,977,720	85.60%	▲
Fees and charges	1,055,263	1,055,263	1,099,572	44,309	4.20%	
Service charges	5,016	5,016	4,170	(846)	(16.87%)	▼
Interest revenue	404,000	404,000	347,104	(56,896)	(14.08%)	▼
Other revenue	172,940	172,940	277,960	105,020	60.73%	▲
Profit on asset disposals	484,308	484,308	128,095	(356,213)	(73.55%)	▼
	11,581,945	11,581,945	16,140,590	4,558,645	39.36%	
Expenditure from operating activities						
Employee costs	(6,135,902)	(6,135,902)	(5,733,480)	402,422	6.56%	
Materials and contracts	(5,491,184)	(5,491,184)	(4,228,399)	1,262,785	23.00%	▲
Utility charges	(456,963)	(456,963)	(518,827)	(61,864)	(13.54%)	▼
Depreciation	(5,803,754)	(5,803,754)	(5,067,361)	736,393	12.69%	▲
Insurance	(580,311)	(580,311)	(544,758)	35,553	6.13%	
Other expenditure	(474,103)	(474,103)	(335,390)	138,713	29.26%	▲
Loss on asset disposals	(75,964)	(75,964)	(123,615)	(47,651)	(62.73%)	▼
	(19,018,181)	(19,018,181)	(16,551,830)	2,466,351	12.97%	
Non-cash amounts excluded from operating activities	2(b) 5,395,410	5,395,410	5,075,034	(320,376)	(5.94%)	
Amount attributable to operating activities	(2,040,826)	(2,040,826)	4,663,794	6,704,620	328.52%	
INVESTING ACTIVITIES						
Inflows from investing activities						
Proceeds from capital grants, subsidies and contributions	4,839,815	4,839,815	3,955,683	(884,132)	(18.27%)	▼
Proceeds from disposal of assets	1,128,679	1,128,679	962,885	(165,794)	(14.69%)	▼
	5,968,494	5,968,494	4,918,568	(1,049,926)	(17.59%)	
Outflows from investing activities						
Payments for property, plant and equipment	(931,391)	(931,391)	(791,177)	140,214	15.05%	▲
Payments for construction of infrastructure	(6,698,147)	(6,797,763)	(4,168,418)	2,629,345	38.68%	▲
	(7,629,538)	(7,729,154)	(4,959,595)	2,769,559	35.83%	
Amount attributable to investing activities	(1,661,044)	(1,760,660)	(41,027)	1,719,633	97.67%	
FINANCING ACTIVITIES						
Inflows from financing activities						
Transfer from reserves	236,500	236,500	0	(236,500)	(100.00%)	▼
	236,500	236,500	0	(236,500)	(100.00%)	
Outflows from financing activities						
Repayment of borrowings	(1,758,970)	(1,758,970)	(1,739,145)	19,825	1.13%	
Transfer to reserves	(783,727)	(783,727)	(25,186)	758,541	96.79%	▲
	(2,542,697)	(2,542,697)	(1,764,331)	778,366	30.61%	
Amount attributable to financing activities	(2,306,197)	(2,306,197)	(1,764,331)	541,866	23.50%	
MOVEMENT IN SURPLUS OR DEFICIT						
Surplus or deficit at the start of the financial year	5,861,735	5,861,735	5,796,732	(65,003)	(1.11%)	
Amount attributable to operating activities	(2,040,826)	(2,040,826)	4,663,794	6,704,620	328.52%	▲
Amount attributable to investing activities	(1,661,044)	(1,760,660)	(41,027)	1,719,633	97.67%	▲
Amount attributable to financing activities	(2,306,197)	(2,306,197)	(1,764,331)	541,866	23.50%	▲
Surplus or deficit after imposition of general rates	(146,332)	(245,948)	8,655,168	8,901,116	3619.10%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Note: Grants, subsidies and contributions include \$4,791,804 relating to the 2024/2025 Financial Assistance Grant allocation.

**SHIRE OF HALLS CREEK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2024**

	Actual 30 June 2023	Actual as at 30 June 2024
	\$	\$
CURRENT ASSETS		
Cash and cash equivalents	12,681,320	12,978,940
Trade and other receivables	968,193	5,594,529
Inventories	106,994	184,468
Other assets	341,433	0
TOTAL CURRENT ASSETS	14,097,940	18,757,937
NON-CURRENT ASSETS		
Property, plant and equipment	37,004,212	35,880,397
Infrastructure	101,663,638	101,721,282
TOTAL NON-CURRENT ASSETS	138,667,850	137,601,679
TOTAL ASSETS	152,765,790	156,359,616
CURRENT LIABILITIES		
Trade and other payables	1,109,121	2,708,556
Other liabilities	3,137,374	3,316,837
Borrowings	1,739,145	0
Employee related provisions	420,407	409,805
TOTAL CURRENT LIABILITIES	6,406,047	6,435,198
NON-CURRENT LIABILITIES		
Employee related provisions	96,127	116,359
Other provisions	1,284,051	1,284,051
TOTAL NON-CURRENT LIABILITIES	1,380,178	1,400,410
TOTAL LIABILITIES	7,786,225	7,835,608
NET ASSETS	144,979,565	148,524,008
EQUITY		
Retained surplus	37,636,938	41,156,195
Reserve accounts	4,052,190	4,077,376
Revaluation surplus	103,290,437	103,290,437
TOTAL EQUITY	144,979,565	148,524,008

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF HALLS CREEK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024**

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 18 July 2024

SHIRE OF HALLS CREEK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Amended Budget Opening	Actual as at	Actual as at
(a) Net current assets used in the Statement of Financial Activity	1 July 2023	30 June 2023	30 June 2024
	\$	\$	\$
Current assets			
Cash and cash equivalents	4,599,417	12,681,320	12,978,940
Trade and other receivables	1,476,313	968,193	5,594,529
Inventories	99,624	106,994	184,468
Other assets	0	341,433	0
	6,175,354	14,097,940	18,757,937
Less: current liabilities			
Trade and other payables	(1,539,720)	(1,109,121)	(2,708,556)
Other liabilities	0	(3,137,374)	(3,316,837)
Borrowings	0	(1,739,145)	0
Employee related provisions	(454,101)	(420,407)	(409,805)
	(1,993,821)	(6,406,047)	(6,435,198)
Net current assets	4,181,533	7,691,893	12,322,739
Less: Total adjustments to net current assets	2(c) (3,634,306)	(1,895,161)	(3,667,571)
Closing funding surplus / (deficit)	547,227	5,796,732	8,655,168

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities

	Budget Estimates	YTD Budget Estimates	YTD Actual
	30 June 2024	30 June 2024	30 June 2024
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	(484,308)	(484,308)	(128,095)
Add: Loss on asset disposals	75,964	75,964	123,615
Add: Depreciation	5,803,754	5,803,754	5,067,361
Movement in current employee provisions associated with restricted cash	0	0	(8,079)
Non-cash movements in non-current assets and liabilities:			
- Employee provisions	0	0	20,232
Total non-cash amounts excluded from operating activities	5,395,410	5,395,410	5,075,034

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Amended Budget Opening	Actual as at	Actual as at
	1 July 2023	30 June 2023	30 June 2024
	\$	\$	\$
Adjustments to net current assets			
Less: Reserve accounts	(4,052,190)	(4,052,190)	(4,077,376)
Add: Current liabilities not expected to be cleared at the end of the year			
- Current portion of borrowings	0	1,739,145	0
- Current portion of employee benefit provisions held in reserve	417,884	417,884	409,805
Total adjustments to net current assets	2(a) (3,634,306)	(1,895,161)	(3,667,571)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF HALLS CREEK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.
 The material variance adopted by Council for the 2023-24 year is \$50,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Rates excluding general rates	(91,114)	(50.68%)	▼
Interim rating to be completed.			
Grants, subsidies and contributions	4,977,720	85.60%	▲
Financial assistance grants and Olabud Doogethu funding received.			
Interest revenue	(56,896)	(14.08%)	▼
Interest earnings lower than expected.			
Other revenue	105,020	60.73%	▲
Adjustment for proceeds on disposal of assets.			
Profit on asset disposals	(356,213)	(73.55%)	▼
Profit on disposals lower than budgeted.			
Expenditure from operating activities			
Materials and contracts	1,262,785	23.00%	▲
Flood expenditure, consultant and contractor costs are lower than YTD budget.			
Utility charges	(61,864)	(13.54%)	▼
Electricity charges higher than budgeted.			
Depreciation	736,393	12.69%	▲
Depreciation is yet to be run for June.			
Other expenditure	138,713	29.26%	▲
Asset disposal costs were well below budget.			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(884,132)	(18.27%)	▼
Road projects are behind anticipated, funding yet to be received.			
Proceeds from disposal of assets	(165,794)	(14.69%)	▼
Well below budgeted, not all assets disposed.			
Outflows from investing activities			
Payments for property, plant and equipment	140,214	15.05%	▲
Plant and equipment purchases less than budgeted.			
Payments for construction of infrastructure	2,629,345	38.68%	▲
Budgeted road projects not undertaken to date.			
Inflows from financing activities			
Transfer from reserves	(236,500)	(100.00%)	▼
Year end transfers yet to occur.			
Outflows from financing activities			
Transfer to reserves	758,541	96.79%	▲
Year end transfers yet to occur.			
Surplus or deficit after imposition of general rates	8,901,116	3619.10%	▲
Due to variances described above			

SHIRE OF HALLS CREEK
SUPPLEMENTARY INFORMATION
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**SHIRE OF HALLS CREEK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$5.86 M	\$5.86 M	\$5.80 M	(\$0.07 M)
Closing	(\$0.15 M)	(\$0.25 M)	\$8.66 M	\$8.90 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$12.98 M	% of total
Unrestricted Cash	\$8.90 M	68.6%
Restricted Cash	\$4.08 M	31.4%

Refer to 3 - Cash and Financial Assets

Payables		
	\$2.71 M	% Outstanding
Trade Payables	\$1.54 M	
0 to 30 Days		81.3%
Over 30 Days		18.7%
Over 90 Days		6.4%

Refer to 8 - Payables

Receivables		
	\$4.26 M	% Collected
Rates Receivable	\$1.34 M	68.7%
Trade Receivable	\$4.26 M	% Outstanding
Over 30 Days		50.7%
Over 90 Days		40.6%

Refer to 6 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.04 M)	(\$2.04 M)	\$4.66 M	\$6.70 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$3.40 M	% Variance
YTD Budget	\$3.47 M	(1.8%)

Refer to 9 - Rate Revenue

Grants and Contributions		
YTD Actual	\$10.79 M	% Variance
YTD Budget	\$5.82 M	85.6%

Refer to 12 - Grants and Contributions

Fees and Charges		
YTD Actual	\$1.10 M	% Variance
YTD Budget	\$1.06 M	4.2%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.66 M)	(\$1.76 M)	(\$0.04 M)	\$1.72 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.96 M	%
Amended Budget	\$1.13 M	(14.7%)

Asset Acquisition		
YTD Actual	\$4.17 M	% Spent
Amended Budget	\$6.70 M	(37.8%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$3.95 M	% Received
Amended Budget	\$4.84 M	(18.3%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.31 M)	(\$2.31 M)	(\$1.76 M)	\$0.54 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$1.74 M)
Interest expense	(\$0.06 M)
Principal due	\$0.00 M

Refer to 10 - Borrowings

Reserves		
Reserves balance	\$4.08 M	
Interest earned	\$0.03 M	0.0%

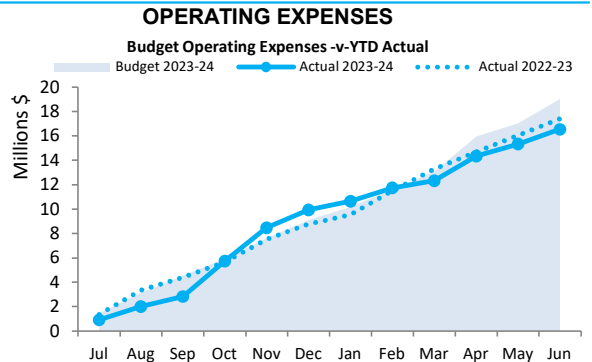
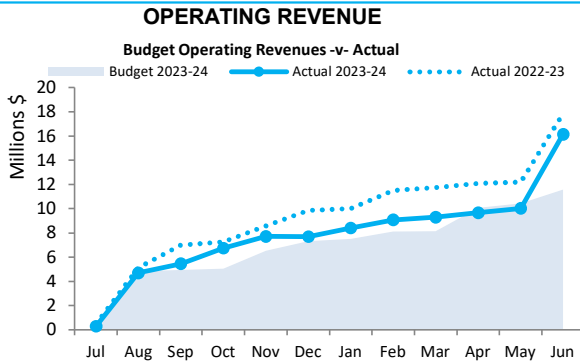
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

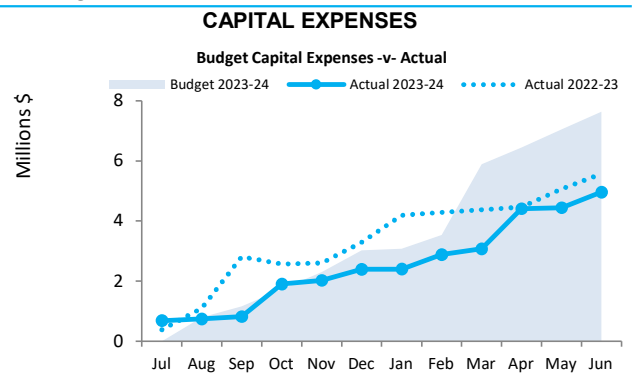
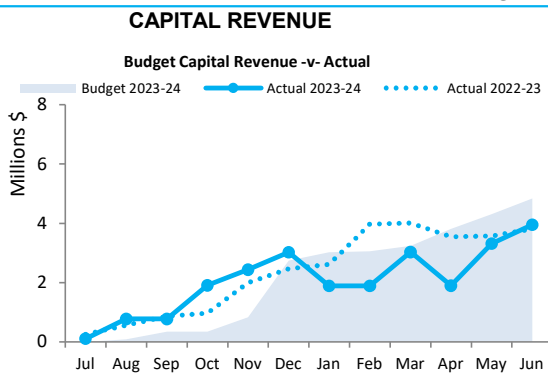
**SHIRE OF HALLS CREEK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

2 KEY INFORMATION - GRAPHICAL

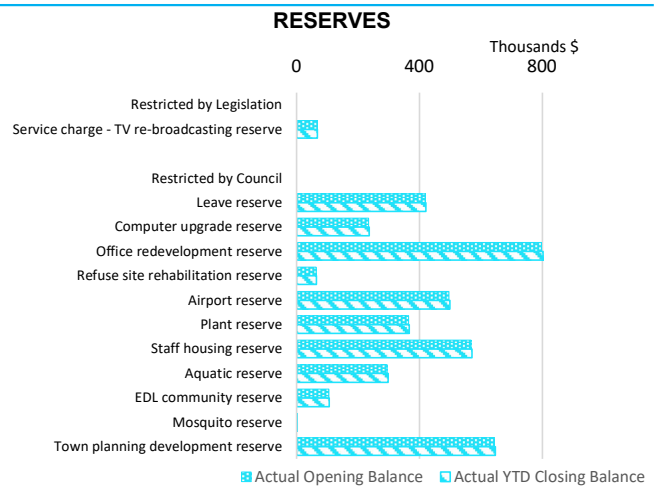
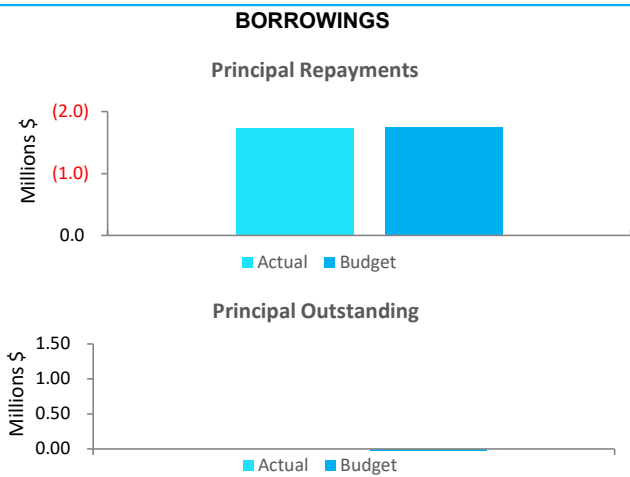
OPERATING ACTIVITIES



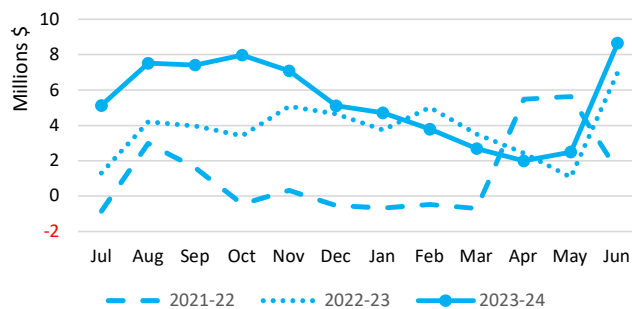
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF HALLS CREEK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand	Cash and cash equivalents	800	0	800	0	NA	NA	NA
Municipal Fund - Bank Account.	Cash and cash equivalents	7,764,251	0	7,764,251	0	NA	NA	NA
Post Office - Bank Account.	Cash and cash equivalents	513,550	0	513,550	0	NA	NA	NA
Municipal Fund Bank - Clearing Account.	Cash and cash equivalents	231,294	0	231,294	0	NA	NA	NA
Business Online Saver Account	Cash and cash equivalents	390,332	0	390,332	0	CBA	Variable	NA
Reserve Term Deposit	Financial assets at amortised cost	1,337	4,077,376	4,078,713	0	CBA	4.92%	03/2025
Total		8,901,564	4,077,376	12,978,940	0			
Comprising								
Cash and cash equivalents		8,900,227	0	8,900,227	0			
Financial assets at amortised cost		1,337	4,077,376	4,078,713	0			
		8,901,564	4,077,376	12,978,940	0			

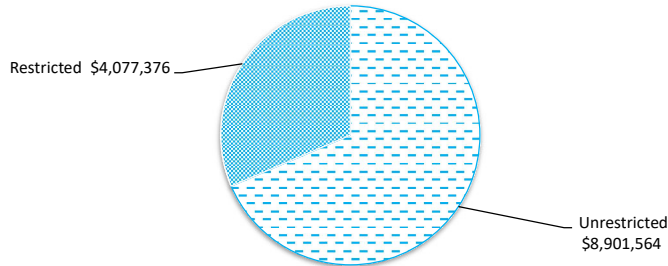
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**SHIRE OF HALLS CREEK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance \$	Budget Interest Earned \$	Budget Transfers In (+) \$	Budget Transfers Out (-) \$	Budget Closing Balance \$	Actual Opening Balance \$	Actual Interest Earned \$	Actual Transfers In (+) \$	Actual Transfers Out (-) \$	Actual YTD Closing Balance \$
Restricted by Legislation										
Service charge - TV re-broadcasting reserve	66,965	0	0	0	66,965	66,965	419	0	0	67,384
Restricted by Council										
Leave reserve	417,884	0	0	0	417,884	417,884	2,596	0	0	420,480
Computer upgrade reserve	234,663	0	0	0	234,663	234,663	1,457	0	0	236,120
Office redevelopment reserve	796,307	0	0	0	796,307	796,307	4,946	0	0	801,253
Refuse site rehabilitation reserve	63,809	0	0	0	63,809	63,809	396	0	0	64,205
Airport reserve	495,743	0	0	0	495,743	495,743	3,080	0	0	498,823
Plant reserve	364,418	0	0	0	364,418	364,418	2,263	0	0	366,681
Staff housing reserve	567,395	0	545,127	0	1,112,522	567,395	3,524	0	0	570,919
Aquatic reserve	295,293	0	0	0	295,293	295,293	1,848	0	0	297,141
EDL community reserve	105,199	0	0	0	105,199	105,199	654	0	0	105,853
Mosquito reserve	2,030	0	2,100	0	4,130	2,030	13	0	0	2,043
Town planning development reserve	642,484	0	236,500	(236,500)	642,484	642,484	3,990	0	0	646,474
	4,052,190	0	783,727	(236,500)	4,599,417	4,052,190	25,186	0	0	4,077,376

5 CAPITAL ACQUISITIONS

	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Capital acquisitions				
Buildings	360,393	270,393	270,393	0
Plant & Equipment	570,998	660,998	520,784	(140,214)
Acquisition of property, plant and equipment	931,391	931,391	791,177	(140,214)
Infrastructure Assets-Roads	4,076,246	4,076,837	2,173,034	(1,903,803)
Infrastructure Assets-Other	2,621,901	2,720,926	1,995,384	(725,542)
Acquisition of infrastructure	6,698,147	6,797,763	4,168,418	(2,629,345)
Total capital acquisitions	7,629,538	7,729,154	4,959,595	(2,769,559)
Capital Acquisitions Funded By:				
Capital grants and contributions	4,839,815	4,839,815	3,954,394	(885,421)
Other (disposals & C/Fwd)	1,128,679	1,128,679	962,885	(165,794)
Reserve accounts				
Town planning development reserve	236,500	0	0	0
Contribution - operations	1,424,544	1,760,660	42,316	(1,718,344)
Capital funding total	7,629,538	7,729,154	4,959,595	(2,769,559)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A(5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

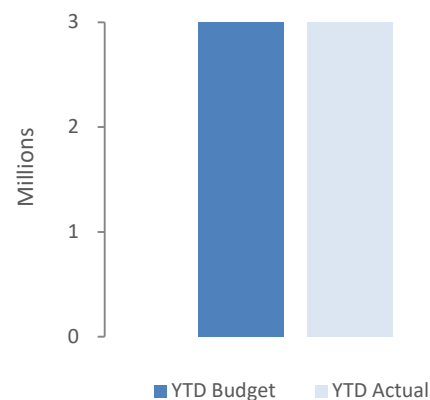
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

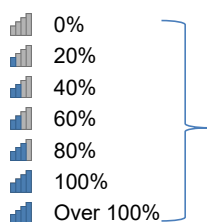
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

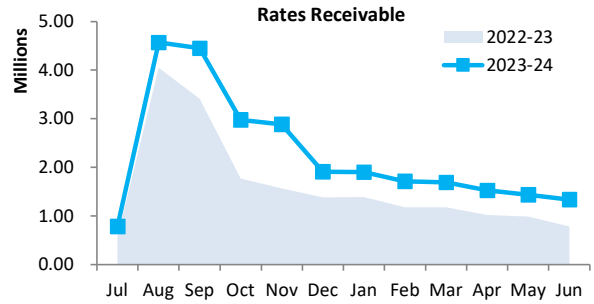
Level of completion indicator, please see table at the end of this note for further

		Current Budget	Amended Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Capital Expenditure					
Buildings					
	00451755 ADMIN CCTV UPGRADES	270,393	270,393	270,393	0
	Buildings Total	270,393	270,393	270,393	0
Plant & Equipment					
	00101696 Refuse Collection - Plant & Equipment.	250,000	250,000	133,575	(116,425)
	00123721 Capital Purchase - Accomodation Van.	200,000	200,000	189,675	(10,325)
	00123738 CHIPPER TRUCK	10,000	10,000	0	(10,000)
	00123750 HD PRESSURE WASHER	5,000	5,000	0	(5,000)
	00123757 HEAVY ROAD TRUCK	92,718	92,718	92,718	0
	00451751 CEO Vehicle Purchase	73,280	73,280	74,816	1,536
	00128721 ASSET PICKUP	30,000	30,000	30,000	0
	Plant & Equipment Total	660,998	660,998	520,784	(140,215)
Infrastructure Assets-Roads					
	00120000 ROADS - CAPITAL WORKS	4,076,246	4,076,246	734,599	(3,341,647)
	00140193 PWKS MRWA - Duncan Rd Expenditure.	591	591	0	(591)
	00120500 ROADS - FLOOD DAMAGE CAPITAL WORKS	0	0	1,438,435	1,438,435
	Infrastructure Assets-Roads Total	4,076,837	4,076,837	2,173,034	(1,903,802)
Infrastructure Assets-Other					
	00108701 CEMETERY IMPROVEMENTS	17,480	17,480	17,480	0
	00115704 Capital - Sports Field Upgrade.	1,721,792	1,721,792	876,324	(845,468)
	00120503 Capital Town Centre Upgrade.	981,654	981,654	1,101,580	119,925
	Infrastructure Assets-Other Total	2,720,926	2,720,926	1,995,384	(725,543)
	Grand Total	7,729,154	7,729,154	4,959,595	(2,769,561)

6 RECEIVABLES

Rates receivable

	30 June 2023	30 Jun 2024
	\$	\$
Opening arrears previous years	566,498	781,696
Levied this year	3,342,311	3,490,884
Less - collections to date	(3,127,113)	(2,934,302)
Gross rates collectable	781,696	1,338,278
Net rates collectable	781,696	1,338,278
% Collected	80.0%	68.7%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(14,133)	1,974,662	377,300	22,792	1,614,074	3,974,695
Percentage	(0.4%)	49.7%	9.5%	0.6%	40.6%	
Balance per trial balance						
Trade receivables						3,974,695
Other receivables						86,870
GST receivable						230,251
Allowance for credit losses of trade receivables						(70,870)
Rates pensioner rebates						861
ESL receivable						34,444
Total receivables general outstanding						4,256,251

Amounts shown above include GST (where applicable)

KEY INFORMATION

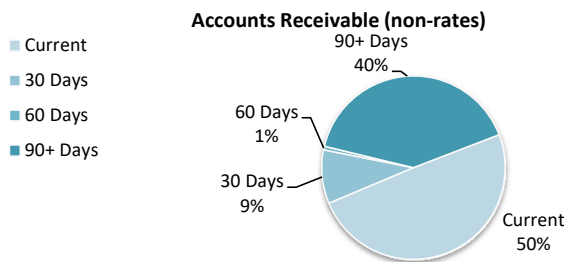
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF HALLS CREEK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

OPERATING ACTIVITIES

7 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 June 2024
	\$	\$	\$	\$
Inventory				
Fuel	21,520	42,614	0	64,134
Stock on hand	85,474	34,860	0	120,334
Other assets				
Accrued income	341,433	0	(341,433)	0
Total other current assets	448,427	77,474	(341,433)	184,468

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

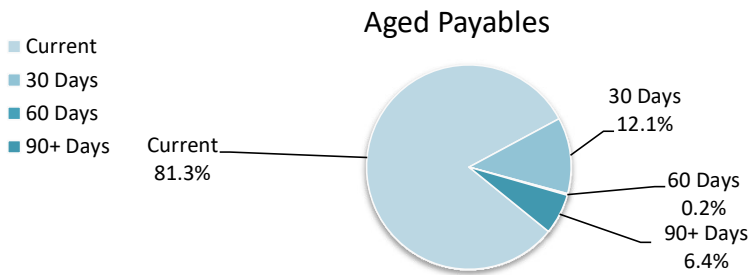
8 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	1,251,155	185,422	3,804	98,300	1,538,681
Percentage	0.0%	81.3%	12.1%	0.2%	6.4%	
Balance per trial balance						
Sundry creditors						1,538,681
Accrued expenses						74,069
ATO liabilities						289,122
Other payables						404,333
Bonds held						136,732
Payroll liabilities						204,127
Excess rates						61,492
Total payables general outstanding						2,708,556

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



9 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$/ (cents)	Properties	Value	Revenue	Interim	Revenue	Revenue	Rate Revenue	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
Town	0.08627	341	14,089,939	1,215,539	116,238	1,331,777	1,107,494	(57,762)	1,049,732
Town vacant	0.05000	15	65,580	3,279	0	3,279	1,907	0	1,907
Unimproved value									
Rural/Pastoral	0.04613	47	15,853,500	731,322	0	731,322	731,322	0	731,322
Mining	0.38320	41	2,161,558	828,309	0	828,309	904,180	0	904,180
Prospecting/Exploration	0.21840	281	2,613,805	570,855	0	570,855	695,516	19,550	715,066
Sub-Total		725	34,784,382	3,349,304	116,238	3,465,542	3,440,419	(38,212)	3,402,207
Minimum payment									
Minimum Payment \$									
Gross rental value									
Town	851	3	5,100	2,553	0	2,553	2,553	0	2,553
Town vacant	1,093	12	43,300	13,116	0	13,116	17,488	0	17,488
Unimproved value									
Rural/Pastoral	921	18	61,600	16,578	0	16,578	18,420	0	18,420
Mining	880	7	6,800	6,160	0	6,160	5,280	0	5,280
Prospecting/Exploration	548	258	88,387	141,384	0	141,384	44,936	0	44,936
Sub-total		298	205,187	179,791	0	179,791	88,677	0	88,677
Total general rates						3,645,333			3,490,884

10 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Triplex	23	74,438	0	0	(74,438)	(26,477)	0	47,961	(1,148)	0
Housing units	25	439,270	0	0	(439,270)	(498,202)	0	(58,932)	(33,732)	0
Plant expenditure	26	1,225,437	0	0	(1,225,437)	(1,234,291)	0	(8,854)	(22,571)	0
Total		1,739,145	0	0	(1,739,145)	(1,758,970)	0	(19,825)	(57,451)	0
Current borrowings		1,739,145					0			
		1,739,145					0			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

11 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2023 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 June 2024 \$
Other liabilities						
Contract liabilities		2,493,639	0	179,463	0	2,673,102
Capital grant/contributions liabilities		643,735	0	0	0	643,735
Total other liabilities		3,137,374	0	179,463	0	3,316,837
Employee Related Provisions						
Provision for annual leave		275,154	0	218	(10,820)	264,552
Provision for long service leave		145,253	0	0	0	145,253
Total Provisions		420,407	0	218	(10,820)	409,805
Total other current liabilities		3,557,781	0	179,681	(10,820)	3,726,642

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

12 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2023	Liability	Liability	30 Jun 2024	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Grants and subsidies								
Grant - FAGS Untied WALCGG.	0	0	0	0	0	219,728	219,728	4,047,060
Grant - FAGS Operating.	0	0	0	0	0	159,183	159,183	1,123,654
GRANT CCTV	0	0	0	0	0	100,000	100,000	75,000
GRANT - ABORIGINAL HEALTH	0	0	0	0	0	290,845	290,845	516,647
SMALL GRANTS - ABORIGINAL HEALTH	56,400	0	0	56,400	56,400	173,749	173,749	15,000
GRANT - DEPT OF HEALTH - MOSQUITO CONTROL								
CHEMICALS	173,749	0	0	173,749	173,749	12,000	12,000	19,949
FEDERAL FUNDING ADMIN	1,547	0	0	1,547	1,547	20,000	20,000	875,000
PHILANTHROPIC FUNDING ADMINISTRATION	1,121,090	0	0	1,121,090	1,121,090	558,000	558,000	0
FEDERAL FUNDING CI	0	0	0	0	0	80,000	80,000	0
State Funding CI.	4,153	0	0	4,153	4,153	180,000	180,000	180,683
FEDERAL FUNDING YENO	0	0	0	0	0	50,000	50,000	0
STATE FUNDING YENO	164	0	0	164	164	343,000	343,000	325,641
FEDERAL FUNDING REMOTE YOUTH	0	0	0	0	0	227,500	227,500	0
FEDERAL FUNDING AE	0	0	0	0	0	60,000	60,000	0
INCOME NIAA OLABUD DOOGETHU YENO	0	0	0	0	0	0	0	59,595
STATE FUNDING AE	0	0	0	0	0	0	0	343,000
STATE FUNDING MTA	73,139	0	0	73,139	73,139	0	0	0
STATE FUNDING FDV	45	0	0	45	45	0	0	0
FEDERAL FUNDING NAVIGATOR	0	0	0	0	0	0	0	227,813
Grant - R2R Funding	0	0	0	0	0	0	0	0
Direct Grant	0	0	0	0	0	258,637	258,637	258,637
DR FAWA - Flood Damage (Income)	1,028,352	0	0	1,028,352	1,028,352	2,500,000	2,500,000	2,237,864
	2,458,639	0	0	2,458,639	2,458,639	5,232,642	5,232,642	10,305,543
Contributions								
DOT Licensing - Commission.	0	0	0	0	0	20,176	20,176	1,532
Contributions - DOT (DPI) Licensing Wages.	0	0	0	0	0	33,022	33,022	14,222
Commission Income - Post Office.	0	0	0	0	0	169,655	169,655	251,620
Australia Post Comm Received	0	0	0	0	0	110,000	110,000	0
Grant - FESA ESL Contributions.	0	0	0	0	0	4,000	4,000	4,000
Reimbursements - Town Planning.	35,000	0	0	35,000	35,000	35,000	35,000	0
SUBSIDY - STREET LIGHTING	0	0	0	0	0	0	0	5,298
Reimbursement & Contributions - Traineeships	0	0	0	0	0	38,435	38,435	38,435
SUNDRY INCOME	0	179,463	0	179,463	179,463	0	0	0
Private Works Reimbursement - Basketball Court Revenue	0	0	0	0	0	172,155	172,155	172,155
	35,000	179,463	0	214,463	214,463	582,443	582,443	487,262
TOTALS	2,493,639	179,463	0	2,673,102	2,673,102	5,815,085	5,815,085	10,792,805

13 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD
	1 July 2023	Liability	Liability	30 Jun 2024	Liability	Budget	Budget	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Capital grants and subsidies								
STATE FINDING MTA	0	0	0	0	0	73,000	73,000	0
INCOME - WA BICYCLE GRANTS PROGRAM	97,050	0	0	97,050	97,050	0	0	0
Grant - R2R Funding	0	0	0	0	0	350,028	350,028	804,003
GRANT - MRWA RRG/RPG NON-OPERATING	0	0	0	0	0	2,322,000	2,322,000	928,995
GRANT - LOCAL ROADS COMMUNITY								
INFRASTRUCTURE	0	0	0	0	0	1,319,218	1,319,218	0
DRFA WA INCOME	0	0	0	0	0	0	0	401,057
GRANT - RADS AIRPORT NON-OPERATING	0	0	0	0	0	15,000	15,000	0
Grant Income - Town Centre Upgrade.	546,685	0	0	546,685	546,685	100,000	100,000	1,300,000
GRANT - OVAL UPGRADE	0	0	0	0	0	660,569	660,569	511,628
GRANT - Women's Shelter	0	0	0	0	0	0	0	10,000
	643,735	0	0	643,735	643,735	4,839,815	4,839,815	3,955,683

**SHIRE OF HALLS CREEK
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2024**

14 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Increase in	Decrease in	Amended
			Available Cash	Available Cash	Budget Running Balance
			\$	\$	\$
Budget adoption					0
Opening surplus	Res. 2024/131	Operating revenue	1,725,232	0	1,725,232
Grants, subsidies and contributions	Res. 2024/131	Operating revenue	153,278	0	1,878,510
Fees and charges	Res. 2024/131	Operating revenue	115,756	0	1,994,266
Interest revenue	Res. 2024/131	Operating revenue	222,800	0	2,217,066
Other revenue	Res. 2024/131	Operating revenue	0	(72,192)	2,144,874
Profit on asset disposals	Res. 2024/131	Operating revenue	484,308	0	2,629,182
Employee costs	Res. 2024/131	Operating expenses	0	(299,667)	2,329,515
Materials and contracts	Res. 2024/131	Operating expenses	0	(1,265,623)	1,063,892
Utility charges	Res. 2024/131	Operating expenses	16,500	0	1,080,392
Insurance	Res. 2024/131	Operating expenses	88,373	0	1,168,765
Other expenditure	Res. 2024/131	Operating expenses	0	(36,591)	1,132,174
Loss on asset disposals	Res. 2024/131	Operating expenses	0	(75,964)	1,056,210
Capital grants, subsidies and contributions	Res. 2024/131	Capital revenue	663,569	0	1,719,779
Proceeds from disposal of assets	Res. 2024/131	Capital revenue	849,025	0	2,568,804
Purchase of land and buildings	Res. 2024/131	Capital expenses	6,107	0	2,574,911
Purchase of plant and equipment	Res. 2024/131	Capital expenses	24,002	0	2,598,913
Purchase of construction of infrastructure other	Res. 2024/131	Capital expenses	0	(2,336,901)	262,012
			4,348,950	(4,086,938)	262,012

9.4.4 2024/2025 UV Differential Rates - Application for Ministerial Approval

ITEM NUMBER:	9.4.4
REPORTING OFFICER:	Muhammad Siddique, Executive Manager Finance & Support Services
SENIOR OFFICER	Susan Leonard, Chief Executive Officer
MEETING DATE:	25 July 2024
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 To consider and authorise for the Chief Executive Officer to submit an application seeking ministerial approval to impose 2024/25 Unimproved (UV) Differential Rates where the highest rate is more than twice the lowest differential general rate.

2.0 Background

2.1 A workshop was held with council members on 17 April 2024 to examine the shire's rating structure and to perform rate modelling scenarios in preparation for the 2024/25 draft budget.

2.2 Initial estimates of the budgeted deficiency for the 2024/25 financial year have been considered along with the plan for the future of the district.

2.3 Consideration was given to the efficiency measures which have been factored into the draft budget papers including cost saving measures to:

- 2.3.1 Use alternative suppliers;
- 2.3.2 Contract out works where effective; and
- 2.3.3 Rationalisation of shire plant and fleet.

2.4 The rating principals were also considered during the councillor workshop to examine the shire's rating structure and the rates in the dollar proposed for 2024/25, consideration was given to:

- 2.4.1 Objectivity;
- 2.4.2 Fairness and Equity;
- 2.4.3 Consistency;
- 2.4.4 Transparency; and
- 2.4.5 Administrative Efficiency.

2.5 It is proposed to impose a differential UV rate which is more than twice the lowest differential general rate. In the draft budget for 2024/25, the proposed rates include:

- 2.5.1 GRV General Rate: \$0.095 (minimum payment \$1,100);
- 2.5.2 UV Rural: \$0.04613 (minimum payment \$1,100); and
- 2.5.3 UV Mining \$0.3832 (minimum payment \$1,100).

- 2.6 In accordance with Section 6.33(3) of the *Local Government Act 1995* ministerial approval is required to impose differential UV rates in the dollar as UV Mining (0.3832) is more than twice the proposed rate in the dollar for UV Rural (0.04613).
- 2.7 At its Ordinary Council Meeting held 18 April 2024, Council resolved (Resolution 2024/145):
- ‘That Council authorise the Acting Chief Executive Officer to:
1. Give local public notice of the intention to impose 2024/25 UV differential rates;
 - Rural, rate in the dollar \$0.04613 (minimum payment \$1,100)
 - Mining, rate in the dollar \$0.383200 (minimum payment \$1,100)
 2. Seek submissions in relation to the proposed imposition of 2024/25 UV differential rates as required by legislation;
 3. Publish the prepared 2024/25 Statement of Objects and Reasons explaining the proposed rates intended to be imposed as attached;
 4. Following close of the notice period required by legislation inviting submissions noted above, prepare a report for Council to consider any submissions prior to making application for ministerial approval under section 6.33(3) of the *Local Government Act 1995* to impose 2024/25 UV differential rates.’
- 2.8 Shire officers have completed required advertising for differential rates to comply with legislation. This included advertising information on the intent to impose differential rates for 2024/25 and where to obtain further information and a statement of objects and reasons for differential rating.
- 2.9 The statutory timeframe required for advertising and inviting public submissions in accordance with section 6.36(2) of the *Local Government Act 1995* is 21 days and closed on Friday, 12 July 2024.
- 2.10 Advertising methods to comply with local public notice requirements included the following publications:
- 2.10.1 Kimberley Echo Newspaper – 2 May 2024
 - 2.10.2 West Australian – 2 May 2024 and 20 June 2024
 - 2.10.3 On the Shire’s social media (Facebook) account – 1 May 2024 – 12 July 2024;
 - 2.10.4 On local government notice boards - 1 May 2024 – 12 July 2024; and
 - 2.10.5 On the official local government website - 1 May 2024 – 12 July 2024.
- 2.11 Initial advertising was published including a closing date of 22 May 2024, and additional public notices were placed extending the closing date for submissions to 12 July 2024 to comply with the statutory timeframe for advertising.

3.0 Comments

- 3.1 At the close of the advertising period where submissions could be made, no submissions were received for consideration by council.
- 3.2 A copy of the newspaper advertisement showing the date of publication is required to be submitted with the application for ministerial approval. This is attached for information (Appendix 9.4.4A).
- 3.3 Following completion of the statutory processes required for advertising, application can now be made (as detailed in section 2.0 Background) seeking ministerial approval to impose a differential general rate for unimproved properties which are more than twice the lowest differential general rate imposed as follows:
- Rural, rate in the dollar \$0.04613 (minimum payment \$1,100)
 - Mining, rate in the dollar \$0.3832 (minimum payment \$1,100)
- 3.4 Once approval from the Minister has been received, the 2024/25 proposed differential rates can be considered for adoption within the 2024/25 budget.

4.0 Statutory Environment

4.1 *Local Government Act 1995*

Section 1.7 Sets out the requirements for local public notice.

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.33(3)

Provides that in imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

Section 6.36

Provides that before imposing differential general rates which is more than twice the lowest differential general rate imposed by it, a local government is to provide local public notice of its intention to do, and to also consider any submissions received before imposing the rate with or without modification.

4.2 *Local Government (Administration) Regulations 1996*

Regulation 3A(2)

Includes detail for the purposes of s.1.7 of the Act outlining the requirements for publication of local public notice.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire

6.0 Policy Implications

6.1 There are no known policy implications arising from this report.

7.0 Financial Implications

7.1 There are no additional costs associated with an application to the Minister. The proposed rates in the dollar for differential rates have been considered in the draft budget preparations and provide for a balanced budget. Expenditure and income associated with the imposition of rates will be included in the 2024/25 budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

This item has been evaluated against the Shire's Risk Management Framework, Risk Assessment Matrix. The perceived level of risk is 9 prior to treatment. The adoption of the recommendations as presented will result in reassessed 4 level of risk.

9.0 Officer Recommendation

That Council:

1. **ACKNOWLEDGE** the consideration for the Shire of Halls Creek's Plan for the Future and rating principals in the setting of the 2024/25 rates;
2. **ACKNOWLEDGE** the budget efficiencies considered at a Councillor Workshop held on Wednesday, 17 April 2024 considering the 2024/25 differential rates proposed, cost cutting measures informing the budget and the 2024/25 expenditure and income for the shire;
3. **ACKNOWLEDGE** no submissions were received during the statutory advertising period for differential rates as required by Section 6.36 of the *Local Government Act 1995*; and
4. **AUTHORISE** the Chief Executive Officer to make an application seeking approval from the Minister to impose 2024/25 differential general rates for unimproved properties where the highest rate is more than twice the lowest differential general rate:
 - Rural, rate in the dollar \$0.04613 (minimum payment \$1,100)
 - Mining, rate in the dollar \$0.3832 (minimum payment \$1,100)

VOTING REQUIREMENT: Simple Majority

Appendix:

9.4.4A - Copy of Advertisement – 2024/25 Differential Rating [*with date of publication from newspaper*]

1800 732 700

ARMADALE - KELMSCOTT

SYKES (Robert Joseph):
Family and friends of the late Robert (Bob) Sykes of Bedford are cordially invited to celebrate his life at the Bedford Bowling Club, MONDAY (24.06.2024) at 3.00pm.

BOOK AND PAY FOR YOUR ADS ONLINE

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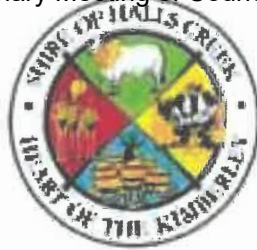
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SHIRE OF HALLS CREEK

PUBLIC NOTICE

NOTICE OF INTENTION TO LEVY DIFFERENTIAL RATES - 2024/2025 FINANCIAL YEAR

In accordance with Section 6.36 of the Local Government Act 1995, notice is given to ratepayers and electors that the Shire of Halls Creek intends to impose the following differential rates for the Unimproved Value rate categories as follows:

Rate Category - Unimproved Vale

Rural:
Rate in the Dollar - 0.04613
Minimum Payment - \$1,100

Mining:
Rate in the Dollar - 0.38320
Minimum Payment - \$1,100

Rate Category - Gross Rental Value

GRV:
Rate in the Dollar - 0.095
Minimum Payment - \$1,100

Submissions by ratepayers and electors in respect of the proposed rates are now invited. Submissions are to be submitted to the Chief Executive Officer, Shire of Halls Creek, PO Box 21 Halls Creek WA 6770 or be emailed to hshire@hshire.wa.gov.au. Submissions are to be received by 4.00pm on Friday 12 July 2024.

A Statement of the Objectives and Reasons for the proposed rates is available from the Shire of Halls Creek:

Main Office: 2 Halls Street, Halls Creek WA 6770 between 8.00am to 4.00pm Monday to Friday; and

Website:
<https://www.hallscreek.wa.gov.au/>; or

By contacting Muhammad Siddique - Executive Manager Finance via telephone on (08) 9168 6007.

Susan Leonard -
Chief Executive Officer
18 June 2024

THE WEST CLASSIFIEDS
Be it Motors, Real Estate, Employment, For Sale, a Birthday wish, Engagement announcement or whatever. We can help you advertise it. Give yourself the best chance.

Muslim Justice Centre, 28 Barrack Street, Perth WA 6000 on 26th June 2024 for a grant of Letters of Administration of the estate of the deceased who died intestate.

All persons having claims against the estate of the deceased are required to send particulars of their claims to 3/40 Coode Street, Mount Lawley WA 6050 by 4th July 2024 after which date the administrator may distribute the assets having regard only to the claims of which she then has notice.
Dated this Thursday 20th June 2024.

THE ESTATE OF MURIEL RHONDA WHISSON (DECEASED)

DATE OF DEATH: 26 May 2022

TAKE NOTICE that ASHLEY DANIEL SHIELDS of G/- HFM Legal, PO Box 1 Maddington, WA 6989 in the State of Western Australia, the executor of the will of MURIEL RHONDA WHISSON, late of 11 Graveney Way, Maddington, Western Australia, carer (Deceased) intends to distribute the estate of the Deceased one month after the date of this notice.

Creditors and any other person having a claim against the estate of the Deceased should send full details of their claim to HFM Legal, PO Box 1 Maddington, WA 6989, before the expiration of that period failing which the executor may convey or distribute the assets of the estate, having regard only to the claims of which he then has notice.

TRUSTEES ACT 1962

Deceased Estates

Notice to Creditors and Claimants

In the matter of the Estate of Ena Willemssen, late of 8 Sartorial Place, Greenfields, Western Australia, deceased.

Creditors and other persons having claims (to which Section 63 of the Trustees Act 1962 relates) in respect of the estate of the above-named deceased, who died on 27 December 2023, are required by the Executor, James Illich, to send the particulars of their claims to PO Box 260, Claremont, WA 6910 within one month of the date of publication of this notice, after which date the Executor may convey or distribute the assets having regard only to the claims of which they then have notice.

TRUSTEES ACT 1962 in the estate of JENNIFER ANNE LOCKLEY late of 5 Bunker

Public Notices

Funeral service. Care is taken to ensure there are circumstances under your control. Please browse all notices for a specific listing.
www.funerals.com.au

**Kitto, Fay
Lynch, Stephanie
Marevic, Vlaho
Morton, Kym
Nazzari, Ronald
Richardson, Patricia
Smith, Graeme
Sykes, Robert**

JACKSON:
The Funeral Service for Mr Edwin (Jacko) Jackson JP retired Police Officer of Cambral Village Morawa will be held in the West Chapel at PINNAROO Cemetery, Pinjaroo Valley Memorial Park, Whitford Avenue, Padbury at 9:00am on WEDNESDAY (26.05.2024).
A private burial will be held afterwards.

BOWRA & O'DEA
302 WANNEROO RD
WESTMINSTER 2454 7206
WA Family Owned
www.bowraodea.com.au

KITTO:
The Funeral Service for Fay Kitto will be held in the Norfolk Chapel at KARRAKATTA Cemetery at 2:30pm on THURSDAY (27.5.2024).

**MAREENA PURSLOWE
FUNERALS**
VICTORIA PARK 98 9470 5193

LYNCH:
The Funeral Service to celebrate the life of Stephanie Alma Lynch of Busselton will take place in The Bantry Chapel, 105 Bussell Highway, BUSSELTON commencing at 11:00am on THURSDAY morning (27.05.2024).

WILLIAM BARRETT & SONS
9752 1484

BUSSELTON
Place a Tribute at
barrettfunerals.com.au
South West Family-Owned

MAREVIC:
The Funeral Mass for the late Mr Vlaho Marevic of Spearwood will be held at St Jeromes Catholic Parish, 35 Troode Street, Munster FRIDAY (26.05.24) commencing at 7:00pm.
To join the family via live stream please go to tributes.seasons.com.au

RICHARDSON:
The Funeral Service for the late Mrs Patricia Richardson of Broomehill will be celebrated in the St Patrick's Catholic Church, Katanning, Amherst St, Katanning on WEDNESDAY (26.5.2024) commencing at 10.30am. Following the service will proceed to the BROOMEHILL Cemetery for Burial.



KATANNING & NARROGIN
9521 1079
dawsonfuneral.com.au

SMITH:
Family and friends are warmly invited to celebrate the life of Graeme Cyril Smith of Oakford, at the Serpentine Church of Christ, 93 Tonkin Street Serpentine on SATURDAY (22.05.2024) commencing at 1:30pm.



1800 732 766
ARMADALE - KELMSCOTT

SYKES (Robert Joseph):
Family and friends of the late Robert (Bob) Sykes of Bedford are cordially invited to celebrate his life at the Bedford Bowling Club, MONDAY (24.05.2024) at 3.00pm.

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The West Classifieds
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EMPLOYMENT

Local Govt. Notices

CATALINA REGIONAL COUNCIL
Unit 2/200 Scarborough Beach Road, Malcoo WA 6216
www.catalina.wa.gov.au

DISPOSITION OF PROPERTY
Section 3.58 (2) & (3) of the Local Government Act 1995

The Catalina Regional Council on behalf of the City of Geraldton, Perth, Southern Vincent land, Warrago and Victoria Park, is considering plans to dispose of the following lot at the Catalina Estate:

**Lot Purchaser: Mrs Emily & Mr Paul
Valuation: \$22,000
Price: \$22,000**

Anyone wishing to make a submission on the proposal must do so on or before 2nd July 2024.

Chris Adams
Chief Executive Officer



SHIRE OF HALLS CREEK PUBLIC NOTICE

NOTICE OF INTENTION TO LEVY DIFFERENTIAL RATES - 2024/2025 FINANCIAL YEAR

In accordance with Section 3.36 of the Local Government Act 1995, notice is given to ratepayers and electors that the Shire of Halls Creek intends to impose the following differential rates for the following categories of land as follows:

- Rate Category - Unimproved Land**
Rate: Rate in the Dollar - 0.04613
Minimum Payment - \$1,700
- Rate Category - Green Rural Values**
Rate: Rate in the Dollar - 0.0002
Minimum Payment - \$1,700

Submissions by ratepayers and electors in respect of the proposed rates are now invited. Submissions are to be submitted to the Chief Executive Officer, Shire of Halls Creek, PO Box 21 Halls Creek WA 6770 or be emailed to ratepayers@halls.creek.wa.gov.au. Submissions are to be received by 4:00pm on Friday 12 July 2024.

A Statement of the Objectives and Reasons for the proposed rates is available from the Shire of Halls Creek:

Main Office: 2 Halls Street, Halls Creek WA 6770 between 9:00am to 4:00pm Monday to Friday; and

Website: <https://www.halls.creek.wa.gov.au/>; or

By contacting Muhammad Siddiqui - Executive Manager (08) 9766 6207.

Susan Leonard
Chief Executive Officer
18 June 2024

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Public Notices

DECEASED ESTATES

NOTICE TO CREDITORS AND CLAIMANTS

Notice is hereby given to any persons having claims against the estate of the late Gordon Potter late of Agnes Street Greenwood 6056 to submit in writing any such claims complete with supporting documentary evidence to the Executor John Boydon of 3 Messinas Court, Greenwood 6056. Any such claims must be received by the Executor on or before 26th July 2024 after which date the Executor may convey or distribute the assets of the estate only to the claims of which she then has notice.

SUPREME COURT OF WESTERN AUSTRALIA NOTICE OF ABANDONMENT FOR LETTERS OF ADMINISTRATION

In the estate of John Francis Scriven late of 30 Coolidge Way, Forrestfield WA 6052 who died on 15th May 2024, I do hereby certify that Linda Scriven, the daughter of the deceased, intends to apply to the Supreme Court of Western Australia at Darling Harbour Justice Centre, WA 6000 on 25th June 2024 for a grant of Administration of the estate of the deceased who died intestate. All persons having claims against the estate of the deceased are required to send particulars of their claims to 3740 Coolidge Street, Perth WA 6005 by 4th July 2024 after which date the administrator may distribute the assets of the estate only to the claims of which she then has notice. Dated this Thursday 20th June 2024.

THE ESTATE OF MURIEL RHONDA WHISSON (DECEASED)
DATE OF DEATH: 26 May 2022

TAKE NOTICE that ASHLEY DANIEL DOUGLAS OF CF-FHM WA 6085 in the State of Western Australia the executor of the estate of MURIEL RHONDA WHISSON late of 11 Grayson Way, Maddington, Western Australia, does hereby give notice that he intends to distribute the estate of the Deceased one month after the date of this notice.

Creditors and any other person having a claim against the estate of the Deceased should send full particulars of their claim to CF-FHM Legal PO Box 7 Maddington, WA 6050, before the expiration of the period during which the executor may convey or distribute the assets of the estate, having regard only to the claims of which he then has notice.

TRUSTEES ACT 1992

Deceased Estates
Notice to Creditors and Claimants

In the matter of the Estate of Eric Williamson, late of 8 Serravallo Place, Greenfield, Western Australia, deceased.

Creditors and other persons having claims to which section 63 of the Trustee Act 1992 relates in respect of the estate of the abovesaid deceased, who died on 27 December 2022, are required by the Executor James Birch to send the particulars of their claims to PO Box 200, Claremont, WA 6010 within one month of the date of publication of this notice, after which date the Executor may convey or distribute the assets having regard only to the claims of which they then have notice.

TRUSTEES ACT 1992 ANNE COCKLEY late of 1 Breaker Street, Yanchep, Western Australia, Registered Nurse

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11. NEW DECISIONS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil.

12. MATTERS BEHIND CLOSED DOORS

Procedural Motion

That this meeting be closed to the members of the general public at _____ and that Council move behind closed doors to consider:

12.1.1 CEO Authorisation and Reporting to Council – June 2024

Pursuant to s5.23(2) (e) of the Local Government Act 1995 being:

- 1.1 The meeting will be closed to the public in accordance with section 5.23 (2) (a) of the Local Government Act 1995 being it deals with a matter affecting employees of the Shire.*

PROCEDURAL MOTION

That Council come out from behind closed doors and that this meeting reopen to members of the general public at _____.

13. CLOSURE OF MEETING