

**TERMS OF APPOINTMENT - LOCAL GOVERNMENT MONITOR TO THE
SHIRE OF HALLS CREEK UNDER SECTION 8B.39 OF THE
LOCAL GOVERNMENT ACT 1995**

Part 1 - Monitoring Assignment

Without limiting the Monitor's functions and powers under sections 8B.40 of the *Local Government Act 1995* (Act), the Monitor is to perform the monitoring assignment as set out below:

1.1 To monitor the Shire of Halls Creek's governance and decision-making processes and practices, with specific regard to the following matters:

- a. Council Member understanding and performance of their collective and individual statutory roles and responsibilities, as prescribed under Section 2.7, Section 2.8 and Section 2.10 of the Act;
- b. relationships between the Council Members and between the Council Members and the Shire's employees, including Council Member behaviour with respect to the Shire's Code of Conduct for Council Members, Committee Members and Candidates. Including any team building required to strengthen the working relationships of the organisation;
- c. any Council Member behaviour that may give rise to or cause a serious risk to the health and safety of workers or other persons in the workplace, or is preventing the Council from performing its functions;
- d. the Council's decision-making processes at ordinary and special meetings, the efficacy of the Shire's advisory committees and the adequate management of the Shire's Meeting Procedures Local Laws in relation to Council Member participation in deliberation and decision-making at meetings;
- e. the efficiency and effectiveness of the Chief Executive Officer's advice in relation to Council's decision-making functions at ordinary and special meetings, and the performance of the Council's compliance functions, in accordance with the *Local Government Act 1995*;
- f. any other matters that may be affecting the Council's ability to effectively perform its role, including behaviour that may be preventing the Council from performing its functions.

1.2 To provide a Final Report to the Local Government Inspector by 18 December 2026 with respect to the conduct of the Monitoring Assignment as set out in the Terms of Appointment, including developing an Action Plan setting out any necessary improvements, with specific regard to the matters set out in clause 1.1 for the Inspectors consideration.