



Senior Environmental Health Officer

The Shire of Halls Creek seeks applications from suitable qualified and experienced persons to fill the position of Senior environmental Health Officer, closing on 24 January 2022.

Full time, permanent position.

Total package up to \$140,000 per annum, with cash component negotiable, depending on experience.

Package includes subsidised accommodation, matching Superannuation on top of Superannuation Guarantee Levy, a 4 wheel drive vehicle with some private use, a Halls Creek Allowance, free ADSL connection at residence, generous telephone call allowance, generous water allowance, generous electricity allowance, uniform clothing, professional membership subsidy and professional development (conferences).

Key Responsibilities

- Provide training and ongoing operational support to members of the Health and Regulatory Services Team.
- Ensure that legislation applicable to the department is accurately interpreted and properly applied across the Shire by all staff members of the team.
- Actively review and implement departmental operating procedures and continuously look for opportunities to improve procedures and practices to deliver environmental health services in the most effective and efficient manner.
- Provide accurate and expert environmental and public health advice to staff across the organisation, the business and community sector, other government organisations and the general public.
- Work within the Councils Customer Service Policy and proactively implement strategies to achieve customer service excellence.
- Ensure that all grant funded programmes achieve agreed objectives and targets, particularly the Aboriginal Environmental Health Programme, the Mosquito Surveillance and Control Program and the Litter Control Project.

- Follow defined occupational health and safety legislation, policies and procedures related to the work being undertaken in order to ensure own safety and that of others in the workplace.
- Follow defined information management practices, policies and procedures for all records created and received.

Key Personal Attributes

1. To Be Successful You Will Have

- Bachelor of Science (Environmental Health) degree or equivalent qualifications, able to be appointed as an Authorised Officer according to the WA Public Health Act 2016.
- A passion for environmental and public health work and a desire to contribute to the health and wellbeing of our community
- Exceptional customer service skills and an ability to negotiate positive outcomes that benefit our community
- An ability to work effectively and add value to the team
- Sound technical knowledge related to health inspections and audits, public health, health education, health promotion and enforcement processes
- Hold a current clean 'C' class drivers licence.
- Working with Children check or willingness and ability to obtain one.
- Police check or willingness and ability to obtain one.

It is suggested that your application consist of

1. A covering letter
2. Resume or Curriculum Vitae
3. Supporting Statement (Addressing the Selection Criteria)
4. Referees – Applicants must supply the names of three referees.

Applicants must be addressed to the CEO, Shire of Halls Creek, PO Box 21, Halls Creek, WA 6770 or emailed to hcshire@hcshire.wa.gov.au and must be received by 4.30pm on Monday 24 January 2022. A full information package is available by contacting the Director Health and Regulatory Services on 08 9168 6007 or email dhrs@hcshire.wa.gov.au.